



RHODE ISLAND MEDICAID HEALTHCARE PORTAL

QUICK REFERENCE GUIDE

CLAIM SEARCH



To check the status of a claim:

1. You must be enrolled and registered as a [Trading Partner](#) to use the Healthcare Portal.
2. Log in to the [Healthcare Portal](#) with your security credentials.
3. Click on the CLAIMS tab shown below. If no claims tab is present, [click here](#).



4. Select the correct provider information from the drop down lists. As you complete each field, the next field will open:

Covered Provider Information

Please select or enter valid Provider information. Status indicated for the Billing Provider is based upon the current state.

NPI Provider Type Taxonomy

Billing Provider

5. Enter the claim number, if available:

Claim Information

ICN will override other search parameters

ICN

OR

6. Enter the recipient ID, and the service from and to dates. Then click search.

Recipient and Service Information

Recipient ID and Service From and To dates are required fields for the search when ICN information is not entered.

Recipient ID

Service From To

Original Billed Amount RX Number

7. The results of the claims search will be returned. Click on the plus sign (+) to see the details.

Search Results							
To see the Claim Detail and Claim Line Item Details, click on the '+' next to the ICN.							
Total Records: 1							
	ICN	HIPAA Status Category	HIPAA Status Code	HIPAA Entity Code	Service Date	Total Charges	Paid Amount
	+	4	F1-Finalized Payment		11/03/2013 - 11/09/2013	\$70.00	\$70.00