

# Accountable Entities

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*For Rhode Island Executive Office of Health  
and Human Services*

*August 20, 2019*



# Statement of Confidentiality

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## Revision History

Version	Date	Sections Revised	Reason for Revision
1.0	September 2021	All Sections	Name Change
2.0	September 2021	All sections	Name Change

DRAFT - Final Documents to be provided to awarded Contractor

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# Introduction

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This document shows specific details of the Accountable Entity Provider Roster files to be delivered by the health plans to Gainwell Technologies.

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# File Requirements

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## Intake Files

### File Delivery

#### Location:

Each health plan will deliver the Provider Roster files to Gainwell Technologies using the Gainwell Technologies SFTP server. Each health plan will have its own id to connect to the SFTP server. Gainwell Technologies will set up the id.

For United HealthCare (UHC), using the id uhpftpusr, the following folder structures exist:

- \TOEDS\ACCOUNTABLE\_ENTITY\Prod\  
This folder is for delivering production files to Gainwell Technologies
- \TOEDS\ACCOUNTABLE\_ENTITY\Test\  
This folder is for delivering test files to Gainwell Technologies
- \FROMEDS\ACCOUNTABLE\_ENTITY\Prod\  
This folder is for receiving production files from Gainwell Technologies
- \FROMEDS\ACCOUNTABLE\_ENTITY\Test\  
The folder is for receiving test files from Gainwell Technologies

#### Schedule:

Each health plan will deliver the Provider Roster files according to an agreed upon schedule each month.

UHC will deliver the Provider Roster files by the 5th business day of the month.

## File Naming Convention

The Provider Roster files delivered by the health plans will use the following file naming conventions.

### Provider Roster File

The Provider Roster file will use the format: AEProviderRoster\_YYYY-MM\_HHH.txt where YYYY-MM is the month and year of the enrollment month on the records contained in the file and HHH is the identifier of the health plan.

For UHC: AEProviderRoster\_2019-06\_UHC.txt

### Provider Roster Control File

The Provider Roster Control file will use the format: AEProviderRosterControlFile\_YYYY-MM\_HHH.txt where YYYY-MM is the month and year of the enrollment month on the records contained in the file and HHH is the identifier of the health plan.

For UHC: AEProviderRosterControlFile\_2019-06\_UHC.txt

# Response Files

## File Delivery

### Location:

Gainwell Technologies will deliver Provider Roster files to EOHHS using the Gainwell Technologies SFTP server. EOHHS will have its own id to connect to the SFTP server. Gainwell Technologies will create this id.

For EOHHS, using the id (TBD), the following folder structures exist:

- /EOHHS\_Analytics/Prod/ACCOUNTABLE\_ENTITY  
This folder is for sharing files between EOHHS and Gainwell Technologies
- /EOHHS\_Analytics/Test/ACCOUNTABLE\_ENTITY  
This folder is for sharing files between EOHHS and Gainwell Technologies

### Schedule:

Gainwell Technologies will deliver the provider response files based on the delivery of the health plan specific Provider Roster files each month.

Gainwell Technologies will retrieve and process the UHC Provider Roster files on the morning of the 5th business day of the month. The response files will be delivered to EOHHS once the files have been processed.

## File Naming Convention

The Provider Response files delivered by Gainwell Technologies will use the following file naming conventions.

### Provider Response File

The Provider Response file will use the format:

HHH\_ae\_provider\_response\_yyyymmdd\_hhmiss.txt where yyyymmdd\_hhmiss is the date and time the response file was created and HHH is the identifier of the health plan.

Example for UHC: uhc\_ae\_provider\_response\_20190729\_100500.txt

### Provider Response Control File

The Provider Response Control file will use the format:

HHH\_ae\_provider\_response\_ctrl\_yyyymmdd\_hhmiss.txt where yyyymmdd\_hhmiss is the date and time the response file was created and HHH is the identifier of the health plan.

Example for UHC: uhc\_ae\_provider\_response\_ctrl\_20190729\_100500.txt