Effective January 1, 2018, the 21st Century Cures Act required all Medicaid Managed Care providers under all service delivery models furnishing services to Medicaid beneficiaries, including as Ordering, Prescribing and Referring Providers (OPRs), to be enrolled or screened by the State Medicaid Agency.

Providers must be either screened or enrolled by Fee for Service Rhode Island Medicaid in order to avoid a disruption in claims payment by the Medicaid Managed Care Organizations (MCOs). EOHHS utilizes an online Provider Enrollment Portal to expedite enrollment screening for providers supporting RI Medicaid through an MCO.

**General Questions**

1. Do providers need to enroll in Fee for Service (FFS) Medicaid?
   a. No, providers do not need to enroll in FFS Medicaid but, you must be screened by the State Medicaid Agency.

2. Do providers need to indicate which MCOs they are enrolled in?
   a. Yes, providers must indicate with which MCOs they are contracted. This will allow the State Medicaid Agency to inform the appropriate MCOs of your screening status.

3. How long does a provider have to complete the screen?
   a. Providers will have 60 days from the date of notification to complete the screening.

4. Is there a Fee required?
   a. Yes, if you have not paid the fee to Medicare or another State’s Medicaid program.
   b. Information about the fee can be found on the EOHHS website.

5. How should a provider enroll if they are a Lactation Consultant, Acupuncturist, Tattoo Artist, or Massage Therapist?
   a. Please enroll as an MCO only provider with provider type: Other Therapies.
   b. For Specialty chose either: No Provider Specialty Designated or Not Applicable.
   c. These types of providers are not eligible for Fee for Service Medicaid reimbursement.

**Preparation Questions**

6. What is the link to do the screening?
   a. Go to: [https://www.riproviderportal.org/hcp/provider/Home/ProviderEnrollment/tabid/477/Default.aspx](https://www.riproviderportal.org/hcp/provider/Home/ProviderEnrollment/tabid/477/Default.aspx)

7. What information/documentation will I need to complete the screening?
   a. NPI and Taxonomy
   b. W-9
   c. License, if applicable (this includes BHDDH licenses and Principal Counselor Letter Certificate)
d. DCYF letter, if applicable

e. Application Fee, if applicable. To determine if a fee is required, please review: 
https://www.riproviderportal.org/hcp/provider/Home/ProviderEnrollment/tabid/477/Default.aspx

8. Are Disclosures required if they were already provided to an MCO or Medicare?
   a. Yes, Disclosure answers are required as part of the screening process. Providers can review the Disclosure questions in advance at: https://eohhs.ri.gov/sites/g/files/xkgbur226/files/2022-01/ma-disclosure-questions.pdf

9. Are social security numbers required?
   a. Yes, individuals listed as Owner, Administrator, Board Members, etc. are required to provide their social security number.

Screening Application Questions

10. Is there a User Guide for the enrollment application?
    a. Yes, there is a user guide on the Healthcare Portal Home page: 

11. How do I navigate through the application?
    a. Complete each page then click the Continue button at the bottom to move to the next page. 
    b. Complete Disclosure Statements. Please note Question #12 must be answered “YES”. All Providers must enter personal information. 
    c. Open and read the Provider Agreement, Addendum Glossary, and Exclusion Letter. 
    d. Upload any necessary attachments. 
    e. Electronically sign the application. 
    f. Submit the application. 
    g. Payment of fee or proof of payment should be mailed to: 
       i. Gainwell Technologies  
          PO Box 2010 
          Warwick, RI 02887-2010 
          Attn: Enrollment Dept.

12. Is the application complete after it is submitted?
    a. No, you must review the Summary page and then Confirm the application.

13. What if I didn’t Confirm the application?
    a. Your application is not received/complete if not Confirmed.

14. Does the application need to be completed in one session?
    a. No, the application can be saved. However, any answers to the Disclosure questions will not be saved.

15. Will the application time-out?
    a. Yes, between 30-45 minutes.

16. An error message was received during the submission of an application, what should I do?
a. Submit the application with only the W-9 and fax the remaining attachments to Provider Enrollment at (401) 784-3892.