Billing 101 RI Medicaid Provider Training Days





Agenda

- Billing Basics
- Remittance Advice
- Recoupments, Adjustments, and Refunds
- Questions?



Gainwell Technologies Overview

Rhode Island Title XIX:

The Rhode Island Executive Office of Health and Human Services (EOHHS) contracts with Gainwell Technologies as its Fiscal Agent to process the state's Medicaid Program claims, to enroll and train providers, and perform other duties to fulfill State and Federal requirements. EOHHS has the sole responsibility for formatting program policy and procedures.



Billing Basics



Your Role As A Billing Provider

➢ Verify Beneficiary RI Medicaid Eligibility

≻Confirm Third Party Liability (TPL)/ Other Insurance

➢ Determine Prior Authorization (PA) Requirements

≻Adhere to Timely Filing Guidelines

➢Claim Submission





Recipient Eligibility

≻Available 24/7

- ➢RI Medicaid Healthcare Portal
 - https://www.riproviderportal.org
- Healthcare Portal Resource Page

http://www.eohhs.ri.gov/ProvidersPartners/HealthcarePortal.aspx





Verify Eligibility

To verify eligibility, select the Eligibility tab in the orange bar.

CUTIVE OFFICE	Rhode Island Medicaid	Execu	itive Office of Health and Hi
AND HUMAN ST	/ Home Eligibility	Claims	Files Exchange
My Home			
🔒 User Det	ails		Welcome Health Care Profession
Welcon	ne codac		and the second



Eligibility

> This page will allow you to verify eligibility.

- > The user will select NPI/Provider Type/ and Taxonomy.
- \succ The user then selects the Billing Provider from a prepopulated list.
- > Provider ID section is only for providers who do not qualify for an NPI.
- > Enter the Recipient ID and the dates of service and submit.

igibility Verification Reque	st						
* Indicates a required field.							
lease select or enter valid Provider		vovider or Rendering Prov	ider can be specified. Status	indicated for the Bil	ing Provider is bee	ed upon the current state.	
NPI	1	Provider			Taxonom		
Billing Provider	-			-			
Rendering Provider	-						
The Provider ID will only be used for	r stypical providers who do no	et qualify for an NPI and 1	avonomy.				
Provider ID							
lease enter in Recipient ID. For Ch	NOM Providers only: 27 the	Recipient ID is not known	please enter the Recipient	a Last Name, First N	ame, Middle Initial	(if known), Birth Date, Bf	fective from Date, a
	NOM Providers only: If the	Recipient ID is not known	, please enter the Recipient	s Last Name, First N	ame, Middle Initial	(if known), Birth Date, Bf	fective from Date, ar
ayer.	NOM Providers only: 2 Die	Recipient ID is not known	, please enter the Recipient	's Last Name, First N	ame, Middle Iniča	(if known), Birth Dete, Br	lective From Date, ar
Recipient ID	IOM Providers only: If the						
ayer.	NOM Providers only: If the	Recipient ID is not known First Na				(if known), Bith Date, Bh h Date ()	fective From Date, ar
Recipient ID	NOM Providers only: 2 De						
ayer. Recipient ID Last Name							
layer. Recipient ID Last Name Payer	-	First Na	inte	,			
Payer. Recipient ID Last Name Payer	to today through the end of	First Na	nne	,			
Recipient ID Last Name Payer Date range may be 12 months prior "Effective From Date 0	to today through the end of	First Na	nne	,			
Recipient ID Last Name Payer Vate range may be 12 months prior "Effective From Date 0	to today through the end of	First Na	nne	,			
ityer. Recipient ID Last Name Payer Pate nonge may be 12 months prior "Effective From Date 0 Service Type Code	to today through the end of	First Na	nne naximum 3-morth dete spar te 0	,			
Last Name Payer Date range may be 12 months prior "Effective From Date 0 Service Type Code Service Type Code #1 0	to today Drough Die and of	First Na	nasimum 3-morth dele spor ee 0 Service Type Code #2				



Eligibility Response

- > After clicking submit, this eligibility response will be returned.
- > For more details, click "expand all" or click the plus sign next to the specific information you require.

<u>gibility</u> > Eligibility Verification Respon	50			F	riday 06/07/2013 04:18	AM EST
Eligibility Verification Respons	e			Back to	Eligibility Verification F	Request
Verification Number 201309901234	15				Expand All	Collapse
Recipient Information						[
Recipient ID			Recipient Name			
Birth Date	08/21/1986		Gender	Male		
Benefit Plan Details	•					ſ
Plan Name	Effective From Date	Effective To Date	Base Deductible		Message	
Categorical and Fee for Service	08/15/2012	08/15/2012	\$0.00	Message Text		
Service Type Code Details - Covere	d					
Service Type Code Details - Not Co	vered					[
Managed Care Details						
Managed Care Service Type Code D	etails - Covered					
Lock-in Details						
Medicare Details						[
TPL Details						
Premium Payment Details						-



Service Codes

- > This screen shows the expanded version of the Service Type Code details
- > Note:
- Dental and Vision coverage limits should always be verified.
- ✤ Return to the User homepage and select dental/vision limits from the IWS links on the right.

ighty > Eighlity V	enfication Response					Friday 06/07/20	013 04:18AM EST	
Wire frame continue	ed from previous page.							
Service Type Code D	etails - Covered							
Service Type Code	Description	Effective Fro	m Date	Effective	To Date	Сорау	Coinsurance	
1	Medical Care	08/15/20	012	11/01/2012		\$0.00	0	
36	Dental Care	08/15/20	12	11/01	/2012	\$0.00	0	
47	Hospital	08/15/20	12	11/01	/2012	\$0.00	0	
AL	Vision (Optometry)	08/15/20	12	11/01	/2012	\$0.00	01	
Service Type Code D	letails - Not Covered						•	
Service Type Code	Description	Effective Fro	Effective From Date Effective To Date Copay		Copay	Coinsurance		
33	Chiropractic					\$0.00	0	
Managed Care Detail	s						•	
	Plan Name		Ph	one	Effective	rom Date	Effective To Date	
United Health Plan			866 573-24		73-2451 08/15/2012		09/30/2012	
Neighborhood Health Pla	n		866 22		10/01	/2012	11/01/2012	
Managed Care Servi	ce Type Code Details - Covered						•	
Service Type Code	Det	scription			Effective	rom Date	Effective To Date	
1	Medical Care				08/15	/2012	09/30/2012	
1	Medical Care		10/01/2012		/2012	11/01/2012		
47	Hospital		08/15/2012		09/30/2012			
47	Hospital					10/01/2012		
66	Pharmacy		08/15	6/2012	09/30/2012			
88	Pharmacy				10/01	/2012	11/01/2012	



Third Party Liability

➤Identification of TPL:

•Prior to billing RI Medicaid for services rendered to a recipient, providers are required to exhaust all other third party resources

> To Determine Primary Coverage:

•Obtain information from a client at the time the service is provided

•Verify third party coverage through the web site

•Contact the CSHD for assistance

>TPL Data Match Process:

•Gainwell Technologies electronically obtains third party coverage using data from Health Management Systems, matching commercial insurance for recipients



TPL Information For Claims Submission

After exhausting all third party resources, the following TPL information is required to appear on all paper or electronic claims billed to the Medicaid Program:

➢Other Insurance Carrier Name

➢Policy Number

- ≻EOB from Primary Carrier
- ≻Applicable TPL Carrier Code



> The Payment Amount from Other Insurance





Prior Authorization

➢Prior Authorization (PA) is required for specific procedures, services and equipment as identified by the RI Medicaid Program

>The request is initiated by the provider

>Upon completion of the review, Prior Authorization status is available in the Healthcare Portal. Written notification of denials and incomplete requests are returned to the provider by mail.

The Medicaid Program does not require providers to obtain prior authorization (PA) when Federal Medicare is primary, and there is a payment from Federal Medicare



Timely Filing

The Rhode Island Executive Office of Health and Human Services has a claim submission restriction of twelve (12) months from the date the service was provided to Medicaid recipients.

Gainwell Technologies must receive a claim for services for Medicaid clients with no other health insurance and no previous denial from Gainwell Technologies within 12 months of the date of service in order to process claims for adjudication.





Timely Filing

Claims with a date of service over one year with an involved third party insurance must be submitted within ninety (90) days from the process date of the other payer.

Claims with a date of service over one year that had denied previously by Gainwell Technologies must be submitted within ninety (90) days from the date on the remittance advice, including denials resulting from processing and/or recoupment errors.

>Any claim with a service date over one year and a process date from another payer or a remittance advice date from Gainwell Technologies over ninety (90) days will be denied for timely filing.

Once the date of service is over 1 year old, the claim and supporting documentation to prove timely filing must be submitted on paper to your provider representative for approval.





Electronic Vs Paper Claims

Electronic

Paper

- Faster turnaround time
- No original signature required
- Quicker corrections
- Free Provider Electronic Solutions (PES) Software for Billing
- Cost savings

- Slower Turnaround Time due to Manual Data Entry
- Requires an original signature
- Cost of postage and forms
- Claims with Manufacturer's Invoices, Consent Forms and Medical Records Require Paper Billing



Remittance Advice



Remittance Advice (RA)

 Remittance advice documents are available electronically through the RI Medicaid Healthcare Portal

https://www.riproviderportal.org

- Providers can access the last four Remittance Advice.
- Once a new one is produced, the oldest one is no longer available.





Remittance Advice (Ra) – Banner Page

The first page of the Remittance Advice (RA) is the Banner Page.

Official notices from the Executive Office of Health and Human Services (EOHHS) and/or announcements from

Gainwell Technologies may appear on this page.

Providers should read these messages carefully.

This is the most timely, efficient way to relay information.





RA – Paid Claims – Non Crossover

- > This section of the RA reports new day, non-crossover paid claims
- A summary of the number of claims paid and the total dollar amount paid for the current payment period can be found on the last page of the Paid Claims section
- Examples of the new day, non-Crossover paid claims are shown on the following page



Ra Claims Paid – Non Crossover Example

PROV: 900000X RHODE ISLAND MEDICAL ASSISTANCE PROGRAM REMITTANCE ADVICE RA NUM: 000023AB01 LTC AND PROFESSIONAL RA DATE: 04/04/2008 PAGE NUM: 2 FRQ							
RECIPIENT NAME MID HEADER MESSAGES DNUM DVER FDOS TDOS DETAIL MESSAGES PAID CLAIMS	ICN HVER PT ACCT/RX BI S PROC + MODS QTY BLD	ILLED AMT	ALLOWED AMT	OI AMT I	LIAB AMT	COPAY AM	ſ PAID AMT
DOE JO 038A88888 112007940054004 00 23464 1							
02 00 07/02/07 07/02/07 E134	5 1.00	100.00	100.00	0.00	0.00	0.00	100.00
CLAIM TOTALS:		100.00	100.00	0.00	0.00	0.00	100.00
SMITH JA 0366B9999 112	007249054001 00 12345			7			
01 00 08/24/07 08/24/07 9921	X 1.00	50.00	50.00	0.00	0.00	0.00	50.00
CLAIM TOTALS:		50.00	50.00	0.00	0.00	0.00	50.00
TOTALS FOR CLAIM TYPE	: PROFESSIONAL 2 CLAIM(S)	150.00	150.00	0.00	0.00	0.00	150.00



RA - Paid Claims - Crossover

- > This section of the RA reports paid Crossover (x-over) claims for recipients eligible for Medicare **and** Medicaid
- A summary of the number of x-over claims paid and the total dollar amount paid for the current payment period can be found on the last page of the Paid Claims/Professional x-over section
- Examples of the x-over paid claims are shown on the following page

Note: The last page of this section also reports the combined total number of x-over and non-x-over paid claims and the total dollar amount



RA – Paid Claims – Crossover Example

DA NUB4: 000022AD01

PROV: 900000X	RHODE ISLAND MEDICAL ASS LTC AND PROFESSIONAL RA DATE: 04/04/2008		OGRAM REMITTAN PAGE NUM: 3	ICE ADVICE	RA	NUM: 00002:	3AB01	
RECIPIENT NAME MID HEADER MESSAGES DNUM DVER FDOS TDOS DETAIL MESSAGES PAID CLAIM S	ICN HVER PT ACCT/RX B S PROC + MODS QTY BLD	ILLED AMT	ALLOWED AMT	OI AMT LI	AB AMT CC	DPAY AMT	PAID AMT	
CLAIM TYPE: PROFESSION	IAL XOVER							
JONES JO 099K77777 482	007120012345 00 000000001632							
01 00 01/04/07 01/04/07 9925 195	P 1.00	10.00	10.00	8.00	0.00	0.00	2.00	
CLAIM TOTALS:		10.00	10.00	8.00	0.00	0.00	2.00	
WHITE WI 088G66666 482	2007170006789 00 000000001151							
01 00 05/14/07 06/13/07 K123	4 1.00	70.00	70.00	60.00	0.00	0.00	10.00	
CLAIM TOTALS:		70.00	70.00	60.00	0.00	0.00	10.00	
TOTALS FOR CLAIM TY	PE: PROFESSIONAL 2 CLAIM(S)	80.00	80.00	68.00	0.00	0.00	12.00	
PAID CLAIM TOTALS:	4 CLAIM(S)	230.00	230.00	68.00	0.00	0.00	162.00	

DUODE ISLAND MEDICAL ASSISTANCE DROOD AM DEMITTANCE ADVICE

DROV: 000000V



RA - Payment Calculations

The calculation for a payment is the **lesser** of:

-The difference between the Medicaid allowed and the Other Insurance payment (MA allowed minus OI paid);

-The coinsurance and deductible up to the Medicaid allowed amount;

-If another insurance has paid for the service, the Medicaid Program may pay any co-insurance, deductible, and co-payment amount(s) if the total amount paid by the other insurance does not exceed the Medicaid Program allowed amount(s) for the service(s)



RA - Denied Claims

- This section of the RA reports denied claims
- Three digit EOB (Explanation of Benefits) codes, also called 'Finalized Claim Codes', are provided to explain the denial reason
- A list of applicable Finalized Claim Codes with detailed information is provided on the last page of the RA, the Earnings Data page
- > Three digit HIPAA EOB's a comprehensive list of HIPAA codes is available on the EOHHS web site



RA – Denied Claims Example

PROV: 900000X RHODE ISLAND MEDICAL ASSISTANCE PROGRAM REMITTANCE ADVICE LTC AND PROFESSIONAL						RANUM: 000023AB01		
	RA DATE: 04/04/2008		PAGE NUM: 4					
RECIPIENT NAME MID HEADER MESSAGES DNUM DVER FDOS TDOS DETAIL MESSAGES	ICN HVER PT ACCT/RX E PROC + MODS QTY BLD	BILLED AMT	ALLOWED AMT	OI AMT LI	AB AMT	COPAY AMT	PAID AMT	
DENIED CLAIMS								
CLAIM TYPE: HCFA1500								
SMITH JA 0366B9999 1120 01 00 05/01/07 05/01/07 90220 091/232	007249054001 00 22557	172.00	0.00	0.00	0.00	0.00	0.00	
CLAIM TOTALS:		172.00	0.00	0.00	0.00	0.00	0.00	
DOE JO 038A88888 11200	07340054004 00 23464							
01 00 03/31/07 03/31/07 31541 022/058	1.00	725.00	0.00	0.00	0.00	0.00	0.00	
CLAIM TOTALS:		725.00	0.00	0.00	0.00	0.00	0.00	
TOTALS FOR CLAIM TYP	E: PROFESSIONAL 2 CLAIM(S)	897.00	0.00	0.00	0.00	0.00	0.00	
DENIED CLAIM TOTALS:	2 CLAIM(S)	897.00	0.00	0.00	0.00	0.00	0.00	



RA - Suspended Claims

- > This section of the RA reports the status of suspended claims
- Three digit Suspended Claim Codes, also known as Error Status Codes, are provided to explain the reason for a pending claim in process.
- A list of applicable Suspended Claim Codes with detailed information is provided on the last page of the RA, the Earnings Data page



RA – Suspended Claims Example

PROV: 900000X	RHODE ISLANI LTC AND PRO RA DATE: 04/	OFESSIONAL		OGRAM REMITTA) AGE NUM: 5	NCE ADVICI	E RA	NUM: 00002	3AB01
RECIPIENT NAME MID HEADER MESSAGES DNUM DVER FDOS TDOS DETAIL MESSAGES S U S P E N D E D C L A I M	S PROC + MODS		BILLED AMT	ALLOWED AMT	OI AMT	LIAB AMT C	OPAY AMT	PAID AMT
CLINT BI 999H88899 1120	0071769999999 00 (00000000272						
01 00 06/04/07 06/04/07 9992 673/408	1	2.00	100.00	50.00	0.00	0.00	0.00	0.00
02 00 06/04/07 06/04/07 9992 673/408	2	1.00	10.00	5.00	0.00	0.00	0.00	0.00
CLAIM TOTALS:			110.00	55.00	0.00	0.00	0.00	0.00
REAGA RO 776655443 48	2007365888888 00)						
01 00 01/26/07 01/26/07 9971 433/122	7	150.00	100.00	100.00	0.00	0.00	0.00	0.00
CLAIM TOTALS:			100.00	100.00	0.00	0.00	0.00	0.00
TOTALS FOR CLAIM TYP	E:PROFESSIOMA	L2 CLAIM(S)	210.00	155.00	0.00	0.00	0.00	0.00



RA – Headings on Financial Items Section

CCN	Cash Control Number – Internal tracking number for the set-up of an accounts receivable from an adjustment, recoupment or voided transaction.
A/L NUM	Account Ledger Number – Tracking number that follows the adjustment, recoupment or voided transaction through to completion, when the balance is \$0.
MID	Medicaid Identification Number
ICN	Internal Control Number – 15 digit number assigned to the claim when received by RI Medicaid
HVER	Header Version – The version number of the claim at the claim header level
DNUM	Detail Number – The line item number of the claim



RA – Headings on Financial Items Section

DVER	Detail Version – The version of the line item number
TXN DATE	Transaction Date – The date the adjustment, recoupment or void is being set up
ORIG AMT	Original Amount – The dollar amount of the original claim paid
TXN AMT	Transaction Amount – The dollar amount of the adjustment, recoupment of void being set up
BAL AMT	Balance Amount – The amount of the accounts receivable set up from the adjustment, recoupment or voided transaction
RSN CODE	Reason Code – The reason the financial transaction was performed



RA - Financial Items - Notes

- > A specific code will be provided explaining the reason for each financial item.
- All of the financial items, except refunds, will appear again on the same or future RA indicating that funds have been applied to the original set up amount.
- > The amount being applied to the set up amount is indicated in the TXN AMT column of the Financial Items page.
- > If funds are applied to a portion of the set up amount, the outstanding/remaining balance will appear in the BAL AMT column.



RA - Financial Items – More notes

- > The balance amount must be zero for the transactions to be considered complete
- If the balance is not zero, the outstanding balance will be carried forward and future paid claims will be applied to it until it is paid in full
- All Financial Items where funds are applied to the original set up amount are reported with a reason code of 103 Recoupment Applied to Account Receivable



RA – Financial Items Example

PROV: 900000X RA NUM: 000023/											
					ROFESS					PAGE N	JM: 8
FINANCIAL											
CCN	A/L NUM	MID	ICN I	IVER	DNUM	DVER	TXN DATE	ORIG AMT	TXN AMT	BAL AMT F	RSN CODE K
532008221034000	5552008217000000	215000897	422008020012854	00	00	00	12/05/07	13.25	13.25	13.25	055
532008221000009	5552000001000009		422008152ABC402 421997HA3011189	2 00 01	01 01	00 00	09/05/07	1,514.98	1,514.98	1,514.98	149
50200000034999	552008217000000						08/05/07	13.25	13.25	0.00	103
50200000001155	552000001000009						09/05/07	1,514.98	152.75	1,362.23	103

*** FINANCIAL REASON CODES ***
9ROVIDER DUPLICATE PAYMENT
103 RECOUPMENT APPLIED TO ACCOUNT RECEIVABLE
149 SYSTEM GENERATED MASS ADJUSTMENT



RA – EARNINGS DATA

Number of Claims Processed:	Total number of paid and denied (new day, x-over, and adjusted)
Claims Paid Amount:	Total dollar amount processed (new day, x-overs, and adjusted claims)
System Payout Amount	Dollar amount paid out to the provider as an interim payment through an automated process
Recoup Amount Withheld:	Dollar amount withheld from the provider as a result of system payout, manual payout, or claim adjustment
Payment Amount:	Total dollar amount paid to the provider. (This amount is determined by adding Claims Paid +System Payout – Recoupment Withheld)
Manual Payout Amount	Dollar amount paid out to a provider as an interim payment through a manual process.



RA – Earnings Data (continued)

Net Earnings:	Claims paid amount, plus system payout, plus manual payout, minus recoupment, and minus credit items
Credit Items	Dollar amount related to any credit items. These include Medicaid and State voided transactions and refunds
Net Adjustment Amount:	Total net adjustment amount from adjusted claims processed. (both adjusted paid and adjusted denied) Note: This does not include claim specific recoups
Net 1099 Adjust:	An adjustment to the provider's 1099 to offset the previous financial cycle to accurately reflect taxable income.
Message Codes:	All finalized and suspended claim codes displayed in other sections of the RA appear here. These messages explain the action taken on a claim.



RA – Earnings Data Example

PROV: 900000X	RHODE ISLAND MEDICAL ASSISTANCE PROGRAM REMITTANCE ADVICE LTC AND PROFESSIONAL				RA NUM: 000023AB01
	RA DATE: 04/08/2008			PAGE NUM:	8
EARNINGS DATE		CURRENT	YEAR - to - DATE		
	NUM OF CLAIMS PROCESSED CLAIMS PAID AMOUNT SYSTEM PAYOUT AMOUNT RECOUP AMOUNT WITHHELD PAYMENT AMOUNT MAYUAL PAYMENT AMOUNT NET EARNNOS CREDIT ITEMS NET ADUSTMENT AMOUNT NET 1099 ADUSTMENTS COVERED DAYS INCLUDING NURSERY	8 166.00 0.00 0.00 0.00 0.00 0.00 1.510.98- 0.00	3.356 158,128,93 0.00 14,252,19- 143,576,74 0.00 143,576,74 0.00 8.556,40- 0.00 0		

FINALIZED CLAIM CODES

022 PRIMARY DIAGNOSIS MISSING/INVALID

091 SERVICE DENIED; NOT COVERED BY RHODE ISLAND MEDICAL ASSISTANCE PROGRAM

195 CLAIM CUTBACK DUE TO MEDICARE PAYMENT 656 DETAIL MODIFIER NOT VALID

670 OTHER INSURANCE CARRIER CODE IS MISSING/INVALID

799 DETAIL DENIED AS INCLUDED OR IDENTICAL TO A CONCURRENTLY BILLED SERVICE

SUSPENDED CLAIM CODES

011 RECIPIENT NOT ELIGIBLE/AUTO-DENY

433 MANUAL PRICING - NO PRICE ON FILE

673 RECIP HAS OTHER INS ON DOS - DETAIL PD/DETAIL SET


Recoupments, Adjustments, and Refunds



Definitions

Adjustments-

Reprocessing of a paid claim

Claim Specific Recoupments-

A financial item that is the result of a request to reverse payment of a claim with no subsequent processing. It is deducted from the next Medicaid payment.

Refund-

A financial item that is the result of a provider sending a check to Gainwell Technologies. Refund checks need to be claim specific. Claim related refunds result in the reversal of payment of a specific claim.



Adjustments

The Adjustment Request Form is used to request adjustments of paid or partially paid claims

- Denied claims or denied details cannot be adjusted
- Copy the Internal Control Number (ICN) of the claim in question, and Medicaid ID number directly from the Remittance Advice
- Enter exactly what you want to adjust on the claim form: Example: Change the units from 1 to 2; increase the billed amount from \$50.00 to \$100.00
- The Remittance Advice (Settlement) page corresponding to the claim being Adjusted must be included with the Adjustment Request form.



Adjustment Request Form Sample

- Used to make changes on paid claims only
- A copy of the RA is required for processing
- > All fields required to be completed for processing

ALL FIEL	DS ARE MAND	ATORY - the	e claim adjustment req	uest form will be i	returne d	to the pr	ovider if i	ncomplete. Cla	aim type mus	t be same fo	or all.	
	John Smith MD Provider 1234567890											
Mailing Address	No/Street 123 Main St City Providence State RI Zip 02901								^{Zip} 02901			
ICN (15 chara	Detail Desiniant From To Atraves											
1234567891	2 3 4 5 6	3	1000555555	01 / 01 / 2016	01 / 01	/ 2016	054	1 Change TPL payment amount to \$100.00				
123456789	56789654321 4 1000123456			04/23/2017	04/23/2017		05	3	change b	illed amo	ount to \$	500.00
"Please enter "ALL" If r	equest is to adju	st entire clain	L	Applicable Adju	stment R	eason C	odes					
Reason Code			ode Description				n Code		son Code Desci	iption		
020		tes of servic	æ				54**		vider wrong TPL payment**			
021		tient status					65	Drug unit dose				
026			number/surface	- 21		0	57 58	Change in reci				
029			id amount, co-ins/dedu	ctible			59 59		Medicare covera			
050		Vrong Proc	Urug code dure modifier			0			verified other insu ae in Ownership	arance		
052		vrong proce				0			ge in Ownersnip Units and Billed A	mount		
053			itted charge				50	Retro rate, liab		VIN WIR		

Print, sign and mail to:

RI MEDICAID PROGRAM . P.O. BOX 2010 • WARWICK, RI 02887-2010

Requestor (Print Name): Mary Jones	Title: Office manager					
Provider/Authorized Agent Signature:	DXC Use Only					
	COUExaminer:					
Date: 05/23/2017	Date:					
DE0060 Version Number 1.4, 09/15/2016						

"Chains can be replaced electronically if submitted within one calendar year. This process makes corrections and resubmissions quick and easy. Please contact your provider representative for more information."



Adjustment Request Form– Common Errors

- No signature copied signature
- Faxed form
- Using the performing provider NPI instead of the billing NPI
- Using the wrong form for the transaction
- > The detail number indicated doesn't match the dates of service indicated
- Incorrect ICNs/digits missing
- Provider asks Medicaid to change the OI payment and attached the OI EOB but does not write the amount on the adjustment form. OI payments are keyed from the adjustment form not the EOB.



RA – Paid Adjusted Claims

This section of the RA provides the status of paid adjusted claims

- An adjusted claim is a claim that was previously paid and appeared in Paid Claims section of your RA (even if the amount was \$0.00) and now requires changes and/or processing to accurately reflect the services provided
- The adjustment process requires the original claim to be recouped (withheld). The claim is typically reprocessed in the same financial cycle. If paid, the Net Adjustment Amount will reflect the difference (+/-) between the original claim and the adjusted version
- As shown on the following page, the original claim, showing how the claim originally processed, is displayed before the adjusted claim. The adjusted version shows the claim as processed following changes and/or reprocessing
- The flower box at the end of the Adjusted Claims section reports the number of original claims and the total original paid amount of the claims prior to being adjusted



RA – Paid Adjusted Claims Example

PROV: 900000X	RHODE ISLAND M LTC AND PROFE RA DATE: 04/04/2	SSIONAL	ROGRAM REMITTANCE PAGE NUM: 6	ADVICE	RA NUN	d: 000023AB	01
	KA DATE: 04/04/2	1008	PAGE NOM: 0				
RECIPIENT NAME MID HEADER MESSAGES DNUM DVER FDOS TDOS		ACCT/RX BILLED AMT	T ALLOWED AMT C	DI AMT LIAI	3 AMT COPAY	7 AMT PAI	D AMT
DETAIL MESSAGES ADJUSTED CLAIM							
PERRY HA 03H9999999 48	1997HA3011189 4219	97HA3011189 01 03850					
01 00 12/16/07 12/16/07 B999	9 1.	00 115.00	99.00	0.00	0.00	0.00	99.00
ORIGINAL CLAIM TO	DTALS:	115.00	99.00	0.00	0.00 0	0.00 9	9.00
RECOUPMENT TO ORIC	GINAL CLAIM - PAID	DATE: 08/01/97 PAID A	MOUNT: 99.00				
PERRY HA 038H99999 48	1997HA3011189 02 03	3850					
01 01 12/16/07 12/16/07 B999	9 2.00	230.00	200.00	0.00	0.00	0.00	200.00
ADJUSTMENT CLAIN	1 TOTALS:	230.00	200.00	0.00	0.00	0.00	200.00
ADJUSTMENT REASON:	Retro Rate Adjustment		NET ADJUSTMENT L CLAIM PAID BEFORE		\$101.00 T: \$99.00		
ADJUSTMENT CLAIN	I TOTALS: 1 CL	AIM(S) 230.00	200.00	0.00	0.00	0.00	200.00

* PAID CLAIM ACCOUNTS * FINANCIAL CYCLE:	RECEIVABLE RELA	TED TO ORIGINAL PAI	D CLAIM AMOUNTS FO	R THIS *			
* 1 ORIGINAL CLA			PAID AMOUNT:	99.00 *			

-



RA – Denied Adjusted Claims

This section of the RA reports the previously paid claims that were denied when reprocessed as part of the Adjustment Process

- The Adjustment Process requires the original claim to be recouped (withheld)
- > The claim is typically reprocessed in the same financial cycle
- The first flower box on the bottom of the last page of the Denied Adjusted Claims section shows the total dollar amount originally paid on the claims prior to being reprocessed as part of the adjustment process
- The second flower box on the bottom of the last page of the Denied Adjusted Claims section shows the dollar amount related to original paid claims that either paid or denied when reprocessed in the adjustment process



RA – Denied Adjusted Claims Example

PROV: 900000X		AND MEDICAL A	SSISTANCE PR	OGRAM REMITTAL	NCE ADVIC	Έ	RA NUM: 0000	23AB01
		E: 04/04/2008					PAGE	NUM: 7
RECIPIENT NAME MID HEADER MESSAGES	ICN H	IVER PT ACCT/RX	BILLED AMT	ALLOWED AMT	OI AMT	LIAB AM	T COPAY AMT	PAID AMT
DNUM DVER FDOS TDO DETAIL MESSAGES	S PROC + M	ODS QTY BLD						
DENIEDADJUSTED	CLAIMS							
SIMAS IN 569888888	481996152A	BC02 00 0123						
01 00 12/31/2007 12/31/2007 02 00 12/31/2008 12/31/2008		150.00 150.00	361.50 1.258.50	252.00 1,163.98	0.00 0.00	0.00 0.00	0.00 0.00	252.00 1,163.98
ORIGINAL CLAIM T	OTALS:		1,620.00	1,415.98	0.00	0.00	0.00	1,415.98
RECOUPMENT TO ORI	GINAL CLAR	M - PAID DATE: 06	20/96 PAID AN	IOUNT: 1,415.9	8			
SIMAS IN 569888888	481996152AE	BC02 01 0123						
01 00 12/31/2007 12/31/2007 799/801	A0000	100.00	250.00	0.00	0.00	0.00	0.00	0.00
02 00 12/31/2008 12/31/2008 799/801	A9999	150.00	1.258.50	0.00	0.00	0.00	0.00	0.00
ADJUSTMENT	CLAIM TOT	ALS:	1,508.50	0.00	0.00	0.00	0.00	0.00
ADJUSTMENT REASON	: Retro Rate A	äjustment	ORIGINAL	NET ADJUS CLAIM PAID BEFO			\$1,415.98- \$1,415.98	
ADJUSTMENT CLAI	M TOTALS:	1 CLAIM(S)	1,508.50	0.00	0.00	0.00	0.00	0.00
* PAID CLAIM ACCOUNTS * FINANCIAL CYCLE:	S RECEIVABI	E RELATED TO 0	RIGINAL PAID	CLAIM AMOUNTS	FOR THIS	:		
•1 ORIGINAL CLAIM(S)			PAID	AMOUNT: 1,415.	98			
*TOTAL PAID AND DENIE *AMOUNTS FOR THIS FIN			ABLE RELATEI	O TO ORIGINAL PAI	ID CLAIM	:		
 1 ORIGINAL C 			PAID	AMOUNT: 1,415.	98	•		



RA – Suspended Adjusted Claims

- > This section of the RA provides the status of adjusted claims that suspended when reprocessed
- Recoupment to the original claim will not be applied (withheld) until the claim has been finalized (either paid or denied)
- > Providers should not resubmit suspended adjusted claims until the claim has been finalized

SUSPENDED ADJUSTMENTS							
JAMES JE 555555555 48200701105ABCD 00 5432	1						
02 01 12/05/07 12/05/07 E0250 RR 1 011/108	1.00	80.00	0.00	0.00	0.00	0.00	0.00
ADJUSTMENT CLAIM TOTALS:		80.00	0.00	0.00	0.00	0.00	0.00
TOTALS FOR CLAIM TYPE: PROFESSIONAL	1 CLAIM(S)	80.00	0.00	0.00	0.00	0.00	0.00
SUSPENDED ADJUSTMENT TOTALS: 10	CLAIM(S)	80.00	0.00	0.00	0.00	0.00	0.00



Recoupments

- There are occasions when it is necessary for the provider to recoup the full amount paid by EOHHS. \geq
- The Claim Recoupment Request Form can be used to recoup an overpayment by EOHHS. \geq
- Recoupments are deducted from the next Medicaid payment. \triangleright



incomplete

Rhode Island Executive Office of Health and Human Services Medicaid Program Claim Recoupment Request

ALL FIELDS ARE MANDATORY -	the claim recoupme	nt request form	will be returned	to the provider if
incomplete Claim type must be ear	no for ell			

Provider Name	John Sm					123	4567	
Mailing Address	No./Street 12	^{et} 123 Main St			vidence		State RI	^{Zip} 02901
ICN (15 characters)		Detail Number(s)*	Recipient Medicaid ID				005**	Recoupment Reason Code
123456789123456		3	1000123456		01 / 01 /2016	02/01/2016		054
123456789654321		4	100065432	21	04/23/2017	04/23	3/2017	052

*Please enter "ALL" if the request is to recoup the ENTIRE claim. Applicable Recoupment Reason Codes

Reason		Reason	
Code	Reason Code Description	Code	Reason Code Description
019	Client covered through Rite Care/Share	052	Provider wrong units of service
020	Wrong dates of service	053	Provider wrong submitted charge
021	Wrong patient status	054	Provider wrong TPL payment
026	Adjusted wrong tooth number/surface	055	Provider duplicate payment
027	Recoup script cancelled/refused, not picked up	066	Client did not receive service
029	Incorrect Medicare paid amount, co- ins/deductible	067	Change in recipient eligibility
048	Provider wrong provider number	068	Recipient has Medicare coverage
049	Provider wrong recipient number	069	Recipient has verified other insurance
050	Provider Wrong Proc/Drug code	118	Auto Insurance paid claim
051	Provider wrong procedure modifier	121	Claim paid by attorney

**Recoupments for dates-of-service >365 days are not allowed when a new claim will be submitted for increased reimbursement without a primary payer EOB dated within 90 days.

Print, sign and mail to: RI MEDI

DICAID PROGRAM ·	P.O. BOX 2010 • WARWICK, RI 02887-2010
DICAD PROGRAM.	P.O. BOA 2010 - WARWICK, RI 02001-2010

Title: Office Manager
DXC Use Only > Examiner:
Date:



Refunds

Refunds can be made by sending in a check made payable to the State of Rhode Island

A copy of the Remittance Advice (RA) containing the appropriate claim(s) must be included with the check

On the RA, circle or highlight the claim(s) corresponding to the refund and indicate the <u>reason</u> for the refund

AL	L FIELDS ARE MANDATO	<u>KY</u> – if incomple	te, the refund reque	st form will be returned checks are deposit			equesting ad	ditional information. Pleas	
Pro	vider Name			0	Contact Name				
Provider NPI Contact Phone Number									
#	Recipient Name	Recipient Name MID # ICN # Detail # (If DOS RA Refund Refund Reas Applicable) Date Amount							
1									
2									
3									
4									
5									
6									
7									
8			+						
9									
10	1								



Electronic Replacement/Void Claims (PES Users)

For Dental, Professional, and Waiver Claims

Save the claim. The next time you transmit, this replacement or void will be transmitted and processed.

Replacements

Voids

Previously paid claims can be adjusted by using the Replacement Claim transaction.

On HDR 1, select Claim Frequency Code **7** and enter ICN of original claim

Key the entire claim as it should have been keyed, making all corrections. Previously paid claims can be recouped by using the Void Claim transaction.

Copy entire original claim.

On HDR 1, select Claim Frequency Code 8 and enter ICN of original claim.

This voids entire claim. If you only want to remove one line – use replacement.



Electronic Replacement/Void Claims (PES users

For Institutional Claims

Save the claim. The next time you transmit, this replacement or void will be transmitted and processed.

Replacements

Voids

Previously paid claims can be adjusted by using the Replacement Claim transaction.

On HDR 1, change the third digit of the Type of Bill to **7** for Replacement, and enter the ICN of the original claim.

Key the entire claim as it should have been keyed, making all corrections.

Previously paid claims can be recouped by using the Void Claim transaction.

Copy entire original claim.

On HDR 1, change the third digit of the Type of Bill to **8** for Void and enter the ICN of original claim.

This voids entire claim. If you only want to remove one line - use replacement.



RA – Electronic Replacement

PROV: 900000X R	HODE ISLAND LTC AND PRO RA DATE: 04/0	FESSIONAL	Billed Amount	GRAM RI Allowed Amount	_	FRQ	RA NUM: 00	00023A1 Paid Amount
RECIPIENT NAME MID HEADER MESSAGES	ICN HVER	PT ACCT/RX BIL	LED AMT	ALLOWED AMT			COPAY A	MT PAID AMT
DNUM DVER FDOS TDOS P. DETAIL MESSAGES PAID CLAIMS	ROC + MODS	QTY BLD						
DOE JO 038A88888 102013	235999999 00 234	464				1		
02 00 07/02/07 07/02/07 E1345	1.00		100.00	100.00	0.00	0.00	0.00	100.00
CLAIM TOTALS:	ICN		100.00	100.00	0.00	0.00	0.00	100.00
SMITH JA 0366B9999 482013	235999999 00 12	2345				7		
01 00 08/24/07 08/24/07 9921X	1.00		50.00	50.00	0.00	0.00	0.00	50.00
CLAIM TOTALS:			50.00	50.00	0.00	0.00	0.00	50.00
TOTALS FOR CLAIM TYPE: PI	ROFESSIONAL	2 CLAIM(S)	150.00	150.00	0.00	0.00	0.00	150.00



Reminders



- Claims require submission within one (1) year from the date of service
- RI Medicaid is always the payer of last resort, requiring prior submission to all primary insurances
- Paper claims require an original signature
- Policy information may be found on the EOHHS website: www.eohhs.ri.gov

- The monthly Provider Update and the Banner Page of the RA contain valuable information about policy/program changes and accurate processing
- All attachments should be on 8 ½ X 11" paper please do not cut trips of EOBs and submit them
- Claims should not be stapled/taped to attachments
- Verify eligibility and limitations prior to providing services



Celine Johnson

celine.johnson@gainwelltechnologies.com 401-400-4229

Dental, Podiatry, Vision, Independent Labs, Certified Nurse Anesthesist, Community Health Workers (CHW),

Marlene Lamoureux

marlene.lamoureux@gainwelltechnologies.com 571-895-4938

LMW Health Care-Westerly, Prime Healthcare-Landmark, Prospect Charter Care-Roger Williams, Prospect Charter Care-St. Joseph's, South County, Independent Hospital Physician Group, Skilled Nursing, Durable Medical Equipment (DME), Nursing Homes, Eleanor Slater, FQHC, Hospice, ICF-MR, Audiologist, Indian Health, Severely Disabled Nursing Home Care, Personal Choice/Hab Case Mgmt, Self-Directed Community Service, Personal Care/Homemaker, Meals on Wheels, Independent Provider



Karen Murphy

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Care New England Hospitals, Butler, Kent, Women & Infants, Care NE Hospital Based Physician Group, OOS Hospital & Physician Group, Lifespan Hospitals, Bradley, Miriam, Newport, Rhode Island, Lifespan Hospital Based Physician Groups, Physicians, Licensed Therapists, Physician Assistants, Dialysis Center, Free Standing Ambulance Surgical Ctr, RICLASS, Psychologists, Assisted Living, Nurse Practitioner, Case management, Children's Behavioral Health Group, LEA-Contracted Providers, Adult Day Care, Shared Living, Group Homes-Private, Day Habilitation, Waiver Case Manager-Other, Local Education Agency, Early Intervention, Substance Abuse Rehab, CMHC, Habilitation Group Home, BHDDH Behavioral Health Group, DCYF, Other Therapies/Hippotherapy, Lead Center, Home/Center Based Therapeutic Services, Cedar Family Center, Co-Located Services, BHDDH, PACE, Home Stabilization, Centers for Excellence, Peer Recovery Services, Emergency Behavioral Health Services..



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Mary-Jane Nardone

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Pharmacy

Customer Service Help Desk

401-784-8100 or Toll Free 1-800-964-6211

Monday through Friday 8:00 AM-5:00 PM

EDI Coordinator

• Ambulance, Chiropractor, Physical Therapy



Kelly Leighton

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Dorothy Pizzarelli

dorothy.pizzarelli@gainwelltechnologies.com 401-244-9564

Provider Service Manager

Customer Service Supervisor



Thank You

