

TO: CCBHC Providers

DATE: December 15, 2023

**CCBHC Billing Requirement:  
Securing and Enrolling as a Medicaid Provider with CCBHC Specific NPI**

In preparation for the 2024 implementation of billing for CCBHC services, the RI Executive Office of Health and Human Services (RI EOHHS) is requiring all CCBHC providers to:

1. Secure a **new** National Provider Identifier (NPI) that designates them as a CCBHC
2. Enroll as a Medicaid provider using the CCBHC NPI
3. Bill for all CCBHC services using the CCBHC NPI

Step 1. Securing a new CCBHC NPI

- Providers will need to apply for a new NPI via the [NPPES website](#).
- The following 'Taxonomy' should be used for the CCBHC NPI Application. Only the taxonomy identified below should be associated with this NPI.
  - **Code:** 251S00000X
  - **Type:** Community/Behavioral Health
  - **Classification:** Clinic/Center
  - **Specialization:** Public Health, State or Local
  - **Level:** Level III - Area of Specialization
- For further guidance: [NPI Application Guide](#).

Step 2. Enrolling as a Medicaid provider using the CCBHC NPI

- Providers will need to enroll as a Medicaid Provider with their CCBHC NPI via the [RI Medicaid Healthcare Provider Enrollment Portal](#).
  - *NOTE:* The Medicaid Management Information System (MMIS) is being formatted to accept Medicaid provider applications at this time. Providers can visit the NPPES website to obtain a new NPI but will then have to wait until the MMIS is ready before applying to Medicaid as a CCBHC provider. A separate notification will be sent when the MMIS is ready to accept enrollment applications [anticipated go-live date: January 10, 2024].
- CCBHC providers should have the following ready before beginning the enrollment process:
  - NPI/Taxonomy approval letter,
  - Current W-9,
  - BHDDH license, and
  - CCBHC certification approval letter.
- On the 'Request for Information' page:
  - **Type of Provider Enrollment:** choose 'MCO & RI Medicaid Provider'
  - **Provider Enrollment Type:** choose 'Facility'
  - **Provider Type:** choose 'CCBHC'
  - **Requesting Enrollment Date:** enter the effective date of your certification
- The remainder of the application will request demographic information:
  - Provider name,
  - Provider address,
  - Tax identification number, etc.

- On the Disclosure Page, providers will need to provide the following information for all Board of Directors:
  - Name and Title
  - DOB
  - Social Security Number
  - Home address
- Please note the Healthcare Portal will time out if the application is left idle for more than 30 minutes.
- The 2023 application fee is \$688. We anticipate CMS will increase this fee in 2024.
- For further information: [Provider Enrollment Guide](#)

### Step 3. Billing for CCBHC Services Using the CCBHC NPI

- Duals & Third-Party Liability: For all Medicare-covered or commercial covered services, the CCBHC must bill CMS, Part C plan or commercial plan for reimbursement. Per federal regulations, Medicaid is the payer of last resort and so this is an essential task for the CCBHC.
- Billing instructions
  - CCBHC bills Medicaid FFS (i.e., Gainwell) for PPS2 reimbursement using the **new Medicaid CCBHC NPI**.
  - For Medicaid/Medicare duals: Provider concurrently bills Medicare for any covered services for all Dual clients under their **current NPI/taxonomy** (e.g., CMHO or other). A Medicare primary does not need to be submitted because Medicare cross over claims directly to Gainwell.
  - For Medicaid/Commercial duals: Provider concurrently submits as secondary claim for payment to Gainwell for any covered services for all Dual clients under their **current NPI/taxonomy** (e.g., CMHO or other).
- For further guidance: [CCBHC MCO Operations Manual](#) (pages 56 – 58).

If you have further questions, please submit them to: [ohhs.ccbhcreadiness@ohhs.ri.gov](mailto:ohhs.ccbhcreadiness@ohhs.ri.gov).

Thank you,  
CCBHC Interagency Team