



## Executive Office of Health and Human Services

74 West Road, Hazard Building, Cranston, RI 02920

Office of the Director  
Patrick Tighe

May 15, 2017

Dear Provider:

We would like to begin by thanking you for your continued patience and commitment to the care of our customers. We have listened to your concerns with our current interim payment process while we continue to work through the backlog of applications. As a result, I am providing the following update to the interim payment request process.

For applications filed after July 1, 2016, if a completed application has been pending for ninety (90) days or longer, please follow the instructions below if you wish to request an interim payment:

In order to receive payment for services rendered to applicants while a completed Long Term Care Application has been pending for greater than 90 days, please submit the forms specified below via secure e-mail to [lawrence.ross@ohhs.ri.gov](mailto:lawrence.ross@ohhs.ri.gov) and cc [sharon.previte@dhs.ri.gov](mailto:sharon.previte@dhs.ri.gov) within seven (7) days of receipt of payment for billed claims. This will enable OHHS to process your request while enabling DHS to review applicants against RI Bridges. The required forms are included as an enclosure to this letter. The provider should also attach a cover letter that includes: the provider's NPI number, and contact information for an individual at the provider group for the State to contact with questions. Contact information should include: Name, phone number, and email address.

If you are hand delivering the information please do so to the Louis Pasteur Building at 57 Howard Avenue, Cranston RI 02920. Please ask for Cristina Lapaz and let them know you are delivering information for interim payments.

Nursing Homes now have the following two options for requesting and receiving interim payments.

1. The current Average Payment method calculation reflecting an average per diem rate for the each individual facility that takes into account the facility's average patient share and average acuity level. To request payments under this methodology, please submit Enclosure A: RI Communication Tool\_May 2017 Update using the Average Payment Method tab to request payment.
2. Resource Utilization Groups (RUG) based payment adjusted for estimated patient share. To request an interim payment for clients using this methodology, please submit Enclosure A: RI Communication Tool\_May 2017 Update using the RUG Based Payment Method tab along with Enclosure B: NH Turnaround Document (TAD) to request payment.

For Assisted Living Facilities, payments shall be made at the Medicaid rate. Reconciliation relative to those later determined to be on managed care plans will be made as the applicants are approved. Please submit Enclosure A: RI Communication Tool\_May 2017 Update using the Average Payment Method tab to request payment.

All interim payment requests will be reviewed and approved prior to processing the payment and will be processed in accordance with R. I. Gen. Laws §40-8-6.1. The State will reach out to providers prior to payments to discuss any discrepancies.

Payments shall be made as timely as possible and will be processed via a manual check unless otherwise specified. We will continue to work with you in the coming weeks on the status of patients' eligibility. As we have previously indicated, all estimated payments will be subject to reconciliation and recoupment after eligibility and billing information is finalized and claims have been processed. .

Thank you again for your consideration and anticipated cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Tigue", with a stylized flourish at the end.

Patrick Tigue  
Medicaid Director  
Executive Office of Health and Human Services

Enclosures

- A. RI Communication Tool\_May 2017 Update
- B. NH Turnaround Document

Cc: Virginia Burke, Esq.  
Jim Nyberg  
Kathleen Kelly