



# Rhode Island Medicaid Program January 2024 Provider Update

See page 2 for  
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State Offices will be closed in observance of the following Holidays in 2023 & 2024

New Year's Day	Monday January 1st
Dr. Martin Luther King Jr. Day	Monday January 15th

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Please put "Subscribe" in the subject line of your email.

In addition to the *Provider Update*, you will also receive any updates that relate to the services you provide.



**The RI Medicaid Customer Service Help Desk/Call Center will also be closed on the same days.**

**The RI Medicaid Health Care Portal (HCP) is available 24 hrs./7 days for Member Eligibility, Claim Status, View Remittance Advice and View Remittance Advice Payment Amount.**

Click [here](#) for the HCP login page.



# January 2024 Provider Update



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### RI Medicaid Customer Service Help Desk for Providers

Available Monday—Friday  
8:00 AM-5:00 PM  
(401) 784-8100  
for local and  
long distance calls  
(800) 964-6211  
for in-state toll calls



## **Provider Revalidation: Revalidation will be starting up again come January.**

**Be on the lookout for Revalidation Mailings. This will include both provider and portal application access information.**

**Here are a few tips to prepare:**

- A provider will have 35 days to complete their revalidation from the date of the letter.
- Make sure to have an updated W9 ready for upload
- Be prepared for those disclosure questions, which can be reviewed here – [Enrollment Disclosures \(ri.gov\)](https://www.ri.gov/enrollment-disclosures)
- We have a handy Provider Enrollment User Guide located here – [https://eohhs.ri.gov/sites/g/files/xkgbur226/files/2021-03/provider\\_revalidation.pdf](https://eohhs.ri.gov/sites/g/files/xkgbur226/files/2021-03/provider_revalidation.pdf) to help answer pre-revalidation questions.
- We also have a new FAQ located HERE - [Revalidation FAQ Sheet.docx \(live.com\)](#)

### **Providers Required to Revalidate:**

Inpatient Facility	ICF - MR. Private Facility
Outpatient Facility	Assisted Living Facility
Freestanding Psychiatric Hospital	Case Management
Independent Pharmacy	Adult Day Care
Independent Lab	Shared Living Agency
Ambulance	Day Habilitation
DME Supplier/Prosthetics/ Orthotics	Waiver Case Manager - Other
Nursing Home	Personal Choice/Hab Case Management
Rhode Island State Nursing Home	Self-Directed Community Services
Freestanding Ambulatory Surgical Center	Home Meal Delivery
Federally Qualified Health Center	Outpatient Psych Facility
RICLASS	Eleanor Slater Hospital
Hospice	Public Health Dental Hygienist
ICF-MR Public Facility	

If you have questions, please contact the Customer Service Help Desk at 401-784-8100 or 800-964-6211 for instate toll calls.

# Medicaid Renewal Update: January 2024

As of January 2024, ten cohorts totaling about 191,000 Rhode Islanders have begun their renewal process. Interested in seeing the breakdown? Visit the Medicaid renewals dashboard on <https://staycovered.ri.gov/data-dashboard>

## Updated Resources

- The [Medicaid Renewal Lookup Portal](#) is now available. Without logging into an account, Medicaid members can use the portal to lookup their households anticipated renewal date. You can help your patients use this portal, too. All you will need from your patients is their Medicaid ID number and their date of birth. The portal is also available in English, Spanish, and Portuguese.
- In collaboration with the RI Commission of Deaf and Hard of Hearing, EOHHS is sharing videos about Medicaid renewals in American Sign Language. This [video](#) is a reminder to Medicaid members that if a child in your household is covered by Medicaid, you will be getting a renewal notice from the State between December 2023 to April 2024. This second [video](#) shares three ways anyone enrolled in Medicaid in Rhode Island can get ready for their renewal.

## Renewals for Households with Children have Restarted

- Households with children, which includes anyone younger than 19, will have their eligibility reviewed between December 2023 and April 2024. Like some other states, Rhode Island chose to delay renewals for households with kids to allow more time for thoughtful outreach, engagement, and preparation.
- Please be aware of this timeline and help share information about renewals with your patients enrolled in Medicaid. As a reminder, you can download and print educational materials in multiple languages that are posted on our website [here](#).
- The most important thing Medicaid members can do to prepare for their renewal is update their contact information. They can do this online, on the phone, in-person, or in the HealthyRhode app. [Click here to learn more about these options](#).
- Please note that a child may still be eligible for Medicaid coverage even if their parent or legal guardian is no longer eligible. This is because the household income eligibility for children is much higher than for parents and caregivers. As a result, please remind parents and guardians to complete their household's renewal even if they think they're no longer eligible. To learn more, please visit [staycovered.ri.gov](https://staycovered.ri.gov).
- If you'd like to request more information or printed materials for your office, or if you'd like someone to attend an upcoming event, please contact [malinda.howard.ctr@ohhs.ri.gov](mailto:malinda.howard.ctr@ohhs.ri.gov).



## **Attention Providers — Washington Bridge**

EOHHS would like to remind all providers of requirements given the recent issue that occurred with the closure of the Washington Bridge during the week of December 11-15, and remaining traffic difficulties. To ensure ongoing access to needed care and services, providers are reminded that imposing late fees, balance billing, and/or termination of beneficiaries who miss or are late to appointments due to the bridge repairs is not allowable. We ask that providers support and accommodate beneficiaries affected by these repairs to ensure that needed care and services are delivered timely.

Kristin Sousa, Medicaid Program Director

## **Substance Use Disorder — Residential**

Effective immediately, providers can directly bill Medicaid fee for service for SUD residential when the recipient has a Medicare Advantage Plan. A denial from the Medicare Advantage Plan is no longer required by Medicaid for the following codes:

- H0001 UD — Alcohol and/or drug assessment 60-90 minutes.
- H0004 UD — Individual counseling and therapy, per 15 minutes.
- H0005 UD — Group counseling and therapy.

For questions, please contact Karen Murphy at [karen.murphy3@gainwelltechnologies.com](mailto:karen.murphy3@gainwelltechnologies.com) or (571)348-5933.

## **Conflict Free Case Management**

In 2024, Rhode Island Executive Office of Health and Human Services (EOHHS) will initiate the interagency implementation of Conflict Free Case Management (CFCM) for Medicaid members receiving Home and Community Based Services (HCBS). This change is required for Rhode Island to come into compliance with the Centers for Medicare and Medicaid Services (CMS) HCBS Final Rule which will make the HCBS system more person-centered and improve participants choice in services. Interested providers can review the certification standards and apply to become a certified CFCM agency beginning in January 2024. Information is located at [Conflict-Free Case Management | Executive Office of Health and Human Services \(ri.gov\)](#)

## Attention Assisted Living Facilities (ALF) Providers: Implementation of Conflict-Free Case Management (CFCM) Update

Effective January 1, 2024, please follow the below process related to Medicaid LTSS Referrals for New Applications, Discharges, and Requests for Tier Changes.

All New Referrals for current/existing residents looking to apply for Medicaid LTSS should now be sent via email to the Department of Human Services (DHS) at [dhs.ltss@dhs.ri.gov](mailto:dhs.ltss@dhs.ri.gov) and copy [Ramona.Rodriguez@dhs.ri.gov](mailto:Ramona.Rodriguez@dhs.ri.gov). Once the referral is received by DHS, an assigned Social Case-worker from DHS will visit the ALF facility to complete a Functional Assessment, assist with Application Assistance and Person-Centered Option Counseling (PCOC) as needed to assist the resident with the process to apply and evaluate for Medicaid LTSS for the ALF.

Discharges should be sent to the Department of Human Services (DHS) at [dhs.ltss@dhs.ri.gov](mailto:dhs.ltss@dhs.ri.gov) and copy [Ramona.Rodriguez@dhs.ri.gov](mailto:Ramona.Rodriguez@dhs.ri.gov)

Category D New Applications and Discharges should be sent to: Office of Community Programs (OCP): OCP/EOHHS: [OHHS.ocp@ohhs.ri.gov](mailto:OHHS.ocp@ohhs.ri.gov)

- Requests for Tier Changes on existing LTSS ALF residents should continue to be sent to the regional case management agency serving your Assisted Living facility. Assisted Living with questions related to the Assisted Living Tier Certification process for Tier A, Tier B, and/or Tier C, please contact: Office of Community Programs (OCP): OCP/EOHHS: [OHHS.ocp@ohhs.ri.gov](mailto:OHHS.ocp@ohhs.ri.gov)

Provider Billing and Payment: [OHHS.LTSSEscalation@ohhs.ri.gov](mailto:OHHS.LTSSEscalation@ohhs.ri.gov); [Sally.mcgrath@ohhs.ri.gov](mailto:Sally.mcgrath@ohhs.ri.gov) and Gainwell provider contact: Fidelia Williams-Edward - Customer Service help desk 401-784-8100

Non-ALF individuals inquiring about LTSS for Assisted Living settings can be referred to the POINT: Phone: 401-462-4444; Website: <https://myoptions.ri.gov/>

Renewal Update is now on the Medicaid Renewal Lookup portal: [https://www.ri.gov/EOHHS/medicaid\\_renewal](https://www.ri.gov/EOHHS/medicaid_renewal)

## Attention Assisted Living Facilities (ALF) Providers: 2024 Room and Board (R&B) and Cost of Care (COC) Updates

Effective January 1, 2024, the monthly Room and Board Rate for all Medicaid LTSS Assisted Living customers will be \$1275 to reflect the Year 2024 Federal Benefit Rate (FBR). Cost of Care (COC) may also change to reflect the 2024 COLA for customers who are receiving SSA benefits. For customers with income below \$1275, their R&B may be less as such we encourage providers to help them apply for Category D to support their Room and Board.

For assistance, questions, or concerns, please contact:  
LTSS Coverage: 401-574-8474 or DHS Coverage: 1-855-697-4347 or the LTSS

Email: [dhs.ltss@dhs.ri.gov](mailto:dhs.ltss@dhs.ri.gov).

For Cost of Care (COC) and Room and Board updates and discrepancies, please contact:  
OHHS Contacts: [OHHS.LTSSEscalation@ohhs.ri.gov](mailto:OHHS.LTSSEscalation@ohhs.ri.gov) or [Sally.mcgrath@ohhs.ri.gov](mailto:Sally.mcgrath@ohhs.ri.gov)

## **FYI - Information being sent to families with renewals for households with children under Katie Beckett turning 19 and aging out:**

Katie Beckett is a Medicaid eligibility category for children under age 19 who are otherwise not eligible for Medicaid (based on family income) yet have serious, chronic, disabling conditions or complex medical needs, live at home, and would otherwise qualify to live in an institution. Children are eligible for Katie Beckett based on their clinical needs and their income and resources, not those of their parents. **Children who turn 19 and age out of Katie Beckett will be reviewed for another Medicaid eligibility category including MAGI (income-based Medicaid), or Long Term Services and Support (LTSS) as a disabled adult (EAD) or through the BHDDH-DD program.** Program participants who are between the ages of 19-21 and are found to be SSI eligible by SSA would be transitioned to SSI Medicaid to cover these services. Any assistance providers can give to families with the information below is appreciated.

DHS/EOHHS is working diligently with families of children in Katie Beckett to avoid service disruption. Please respond immediately to all letters and calls requesting additional information to allow DHS to review and transition your child smoothly into the next potential Medicaid eligibility category.

For assistance, questions, or concerns, please contact the LTSS Coverage line at 401-574-8474 or email the Katie Beckett team at [DHS.PedClinicals@dhs.ri.gov](mailto:DHS.PedClinicals@dhs.ri.gov)

## **Updates to the Healthy Rhode Mobile App for Customers**

The Healthy Rhode Mobile App recently underwent important updates to enhance both customer experience and operations efficiency. In addition to providing a wider array of support services through the mobile app, it is expected these enhancements will also serve to improve the customer experience both in-person and via the call center by offering the types of services commonly sought through both of these venues, likely resulting in shorter wait times. These upgrades include:

- Displaying previously submitted documents, appointments, banner messages, and notices
- Allowing customers to enter reasonable explanations, along with the documents upload
- Allowing customers to reset passwords and recover their username via one-time password
- Allowing customers to login via Biometrics
- Notifying customers of key dates and information pertinent to their case
- Allowing customers to create accounts, reset passwords, and recover their usernames
- Allowing customers to opt into text messages and push notifications
- Allowing customers to view their Medicaid ID on the mobile app
- Allowing customers to get on-demand updates of the status of their applications or recertifications/interims or periodic verifications
- Allowing customers the ability to submit simple changes to their case and household through the mobile app

These upgrades continue to further advance the customer service focus by addressing some of their most common needs. The ability to accomplish many of these necessary tasks through the mobile app is an exciting and extremely useful step that will help customers more quickly and efficiently accomplish tasks important to ensuring access to and continuity of benefits.

## **All Medicaid Members Eligible for Discounted Internet**

The Federal Communications Commission recently [launched the Affordable Connectivity Program \[r20.rs6.net\]](#) to reduce the cost of internet service. Through this program, all Medicaid members are eligible for a \$30 per month (or \$75 per month on Tribal Lands) discount on any internet service plan from participating providers. Eligible households can also receive a one-time discount of up to \$100 on a laptop, desktop, or tablet. [Households can enroll in the program here. \[r20.rs6.net\]](#)



## Attention Providers

When filling out a TPL card please include the member's Medicaid ID number (MID). The TPL card can be found on the EOHHS website under Forms and Applications/ Business Process Forms: [Third Party Liability \(TPL\) Information Card](#).

## Staying Connected

Are you a trading partner with RI Medicaid? Have you changed external or internal business processes? Have you had internal staff changes? If your contact information is out of date, you might miss vital information for your covered providers. Stay connected to RI Medicaid and send your email address to [riproviderservices@gainwelltechnologies.com](mailto:riproviderservices@gainwelltechnologies.com) so that you can receive the monthly provider update with essential information for your covered providers.

## **Clearing Houses/Billing Agencies – Managing your Trading Partner Profile**

Did you know you are responsible for managing the covered providers located in your trading partner profile? What does this mean? If you wish to conduct business on the providers behalf, you must add their NPI to your Covered Providers. If you would like to download the 835/277U transactions for the provider, you must also **check off** the 835/277U transaction boxes. Did you know when the provider no longer wants you to download their 835/277U, you **must** remove the NPI from your covered providers? Please select the link below for instructions on how to **add** and **remove** your covered providers.

### [Managing Covered Provider Guide](#)

**\*\*\* If you are no longer practicing business with a covered provider,  
please end date that NPI\*\*\***

# Health Care Portal Medicaid Eligibility Renewal Dates

The **Eligibility** search will begin returning a response that includes the members renewal date.

## WHAT DOES THIS MEAN FOR YOU?????

Sometime over the coming weeks we will be adding a new column to the Healthcare Portal that will allow you to view the members basic benefit plans renewal date. The screen will display as N/A if no renewal date is applicable. This will allow for you to inform the member that their Medicaid eligibility renewal date is coming up for review.

- The renewal date listed for a member is the date the members Medicaid eligibility redetermination takes effect.
- All members receive a renewal notice 60 days in advance of the renewal date listed on the portal.
- There are two types of renewal notices a member can receive (they will get one or the other, not both):
  1. Passive Renewal Notice (no action required) – this notice will tell the member that they are being passively enrolled, and no action is required to maintain current benefits.
  2. Active Renewal Notice (action required) – the notice will tell the member that they need to take action to maintain benefits and will list what documents need to be provided.
- One redetermination occurs, if member is still eligible, a new renewal date will be given (12 months in the future).

*If renewal date is less than 60 days away and no notice has been received, member and/or case manager should contact DHS or HSRI as soon as possible.*

**I & HUMAN VICES** | My Home | Eligibility | Claims | NDC Lookup | Files Exchange | Patient Share | Assisted Living

Eligibility > Verify Eligibility Response Wednesday 05/10/2023 02:59 PM EST

**Eligibility Verification Response** [Back to Eligibility Verification Request](#) [Expand All](#) | [Collapse All](#)

Verification Response ID [REDACTED]

**Recipient Information**

Recipient ID [REDACTED]      Recipient Name [REDACTED]  
 Birth Date [REDACTED]      Gender Female  
 Date Of Death \_

**Benefit Plan Details**

Plan Name	Effective From Date	Effective To Date	Renewal Date	Base Deductible	Message
Medicare Premium Payment (SLMB)	02/01/2023	02/01/2024	mm/dd/yyyy	\$0.00	Not eligible for Medicaid/Premium Payment Only
DEA Assisted Living	02/01/2023	02/01/2024	mm/dd/yyyy	\$0.00	Refer to DEA Policy for covered services

**Medicare Details** [+](#)  
**Demographic Details** [+](#)

## **Attention Trading Partners who receive or download the 835 X12 Transaction**

**There is a change coming to the December 15th 835 X12 Transaction**

### **Description of Issue**

There are times when the 835 transaction isn't generated out of the MMIS with the service lines on the detail of the claims.

In cases where the billed amount on claims doesn't equal the service line information for the claim, our research showed that we were not always returning the service line details on claims.

The update will result in the service line details now being reported on claim details for all detail paid claims (i.e., Professional, Dental, Nursing Home, Waiver, Pharmacy claims).

Please keep in mind, you are currently receiving the detail on some claims. This update is so that you receive the detail on all your detail paid claims.

If you have any questions, please email [riediservices@gainwelltechnologies.com](mailto:riediservices@gainwelltechnologies.com).

### **Provider Change in Enrollment: The Seasons are Changing and Potentially Your Staffing!**

While you let RI Medicaid know about providers leaving the practice during revalidation, RI Medicaid needs to be notified of this as it's happening.

Accurate enrollment is needed to ensure updates are made correctly.

If you no longer wish to be FFS RI Medicaid provider and be reimbursed for services provided to RI FFS Medicaid recipients or you've changed groups within the RI Medicaid program please send a written termination statement to [rienrollment@gainwelltechnologies.com](mailto:rienrollment@gainwelltechnologies.com) or fax to 401-784-3892 with the following:

- Group Name
- Group NPI
- Associated Provider Name
- Associated Provider NPI
- The date of Termination

Please note, if you are a provider with one of the Medicaid MCOs in Rhode Island, you will be required to complete a MCO screening application if you terminate your RI FFS Medicaid Enrollment.

If you have questions, please contact the Customer Service Help Desk at 401-784-8100 or 800-964-6211 or email our provider enrollment department at [rienrollment@gainwelltechnologies.com](mailto:rienrollment@gainwelltechnologies.com).

In addition, please see [Provider Enrollment General Frequently Asked Question \(FAQ\)](#) document found on the EOHHS website as a reference.

## Attention Trading Partners:

RI Medicaid now accepts the 270/271 and 276/277 Real Time transactions.

RI Medicaid has implemented the **Real Time 270/271** Eligibility Verification Request and Response and the **Real Time 276/277** Claim Status Request and Response Transactions. For **Real Time** transactions the sender remains connected while the receiver processes the transactions and returns a response to the sender and with an average response time within 20 seconds.

Gainwell is utilizing a **Real Time** Safe Harbor interface referred to as HDE (Health Direct EDI). This allows for trading partners to transmit the **Real Time** transactions directly to the translator (EDlaaS).

### **HDE connectivity and requirements per CAQH Core Rules**

- Trading Partner Software web service to process transaction
- Trading Partner transaction can be in SoapUI or MIME format for submission
- Trading Partner will receive a URL, HDE username and password to access the HDE connection through the exchange of emails.

The companion guides are posted here

What does this mean? If you are a provider you will need to contact your software vendor, clearing house or billing agency. RI Medicaid does not offer software for these **Real Time** transactions.

**To participate in testing, please send an email to [riediservices@gainwelltechnologies.com](mailto:riediservices@gainwelltechnologies.com).**

Please include your name, trading partner number, contact name, email, and telephone number.

Identify format (SOAPUI or MIME) for submitting the **Real Time** transactions. of **Real Time** Transactions.

## Healthcare Portal Recipient Eligibility Verification

The Healthcare Portal functionality for verifying eligibility allows providers to check the previous thirty-six (36) months and two (2) months into the future from the present date. The maximum span of three (3) months per inquiry is allowed. The timely filing rule of one (1) year from date of service applies to claims processing.

**Eligibility Verification Request** ?

\* Indicates a required field.

Please select or enter valid Provider information. Either a Billing Provider or Rendering Provider can be specified. Status indicated for the Billing Provider is based upon the current state.

NPI 
 Provider Type 
 Taxonomy

Billing Provider

Rendering Provider

---

The Provider ID will only be used for atypical providers who do not qualify for an NPI and Taxonomy.

Provider ID

---

Please enter Recipient ID.

For CNOM Providers only: If the Recipient ID is not known, please enter the Recipient's Last Name, First Name, Middle Initial (if known), Birth Date, Effective From Date, and Payer.

Recipient ID

Last Name 
 First Name 
 MI 
 Birth Date

Payer

---

Date range may be 36 months prior to today / 2 months into the future, with a maximum 3-month date span.

\*Effective From Date 
 Effective To Date

---

**Service Type Code**

Service Type Code #1 <input type="text"/>	Service Type Code #2 <input type="text"/>
Service Type Code #3 <input type="text"/>	Service Type Code #4 <input type="text"/>
Service Type Code #5 <input type="text"/>	Service Type Code #6 <input type="text"/>

[Show More Service Type Codes](#)



## Information Regarding Remittance Advice

### Just a reminder.....

As a reminder, remittance advice (RA) documents are accessed through the Healthcare Portal. The most recent four RA documents are available for download.



Providers must download and save or print these documents in a timely manner to ensure access to the information needed. When a new RA becomes available, the oldest document is removed, and providers are unable to access it. The Payment and Processing calendar lists the dates of the RA for your convenience.

RI Medicaid does not provide printed copies of RA documents. Please see the financial schedule [here](#).

## Electronic Billing for Medicare and Senior Replacement/Advantage Plans

To facilitate electronic billing and proper reimbursement for Medicare and Commercial Medicare (Advantage/Replacement) Plans the following fields are required:

- **Loop 2320** Other Subscriber Information **SBR09** - Must contain **MA** or **MB** as appropriate for the claim filing indicator
- **Loop 2320** Claim Level Adjustments **CAS** segment - Must contain Deductible **PR 1** or Coinsurance of **PR 2**
- **Loop 2320** Coordination of Benefits (COB) **Payer Paid Amount** – Must contain the **Amount Paid** (other insurance paid amount)
- **Loop 2330B Other Payer Name** (Carrier Code) **Segment NMI09** Other Payer Primary Identifier – Must contain the appropriate **carrier code**, see below for list:

MDA/MDB Medicare	22A Aetna Medicare Advantage Plan
06A United Senior Care	24A Connecticut Medicare Advantage Plan
08A Healthfirst Medicare Advantage Plan	26A Humana Medicare Advantage Plan
09A HMO-Blue of Massachusetts Advantage Plan	26B Humana Medicare Advantage Dental Plan
12A Blue Chip—Medicare HMO	89A Tufts Health Plan (PPO) Medicare Advantage Plan
18A Wellcare Medicare Advantage Plan	C01 CarePlus Advantage Plan
19A MMM Healthcare of Puerto Rico Advantage Plan	C02 Commonwealth Care Alliance, Inc Medicare Advantage Plan

### For Provider Electronic Solutions Software (PES) Users:

**Claim Filing Indicator** can be found on OI Screen

Claim Filing Ind Code

**CAS Segments** can be found on OI ADJ Screen

Adjustment Group Codes/Reason Codes/Amount:  
 1   .00 4

Continued on next page:

## Electronic Billing for Medicare and Senior Replacement/Advantage Plans

### For PES Users, continued:

**Payer Paid Amount** can be found on OI Adj Screen

**Payer Identifier Code (Carrier Code)** can be found in the Policy Holder Screen

If you need to add a carrier code to your PES software, please select **LIST** along the top and then select **Carrier**. Once the carrier code has been added, you need to add it to your **Policy Holder Record**.

## All Providers

### Coverage Type Code Addition

Please be advised that a new coverage type code has been added to RI Medicaid. You may see this coverage type code in the Healthcare Portal when checking eligibility. The new coverage type is Medicare Part C Plan (Medicare Advantage). Previously, these policies had a commercial insurance coverage type code of HMO.

## **Prior Authorizations for Durable Medical Equipment**

For those beneficiaries dually enrolled in the RI Medicaid Program and Medicare, including Medicare part C, prior authorization is not required for Medicare covered DME services.

Providers are required to accept Medicare assignment for all covered DME services. RI Medicaid will reimburse the copay and/or deductible as determined by Medicare up to the RI maximum allowable amount using the lesser of logic.

When prior authorization is required for a service, and the recipient falls into the following categories, then RI Medicaid will require a Prior authorization.

- ✦ has RI Medicaid as their primary plan
- ✦ not dually enrolled in Medicare or Medicare part C  
has other insurance or Third party Liability

Prior Authorization requests must be completed by the DME supplier and faxed to 401-784-3892

### **Attention DME and Pharmacy Providers**

RI Medicaid has noticed an increase in the number of Continuous Glucose Monitors (CGMs) submitted via pharmacy claims. Please note that RI Medicaid considers CGMs as DME products and requires prior authorization for all CGM-related items. All prior authorization requests must be submitted by dispensing provider and must include a prescription and recent clinical notes. Requests submitted directly by ordering physicians will be returned.

Coverage guidelines can be found here: [CGM Policy Final 091222.pdf \(ri.gov\)](#)

Prior authorization forms and instructions can be found here: [Prior Authorization | Executive Office of Health and Human Services](#)

In adherence with recent Medicare HCPCS code updates, RI Medicaid has activated the following CGM codes:

A4239 - SUPPLY ALLOWANCE FOR NON-ADJUNCTIVE, NON-IMPLANTED CONTINUOUS GLUCOSE MONITOR (CGM), INCLUDES ALL SUPPLIES AND ACCESSORIES, 1 MONTH SUPPLY = 1 UNIT OF SERVICE

E2103 - NON-ADJUNCTIVE, NON-IMPLANTED CONTINUOUS GLUCOSE MONITOR OR RECEIVER

Effective 01/01/2023, prior authorization requests submitted under codes K0553 and/or K0554 will be returned and must be resubmitted with the proper codes.

Claim submission for reimbursement must be done using either the 837 professional file format or via the CMS 1500 paper claim. Claims submitted otherwise will be denied.



## Composite Restorations and Medical Necessity

Composite resins are covered in the Medicaid program for anterior and posterior teeth.

[Medical necessity](#) is required, meaning that composites done for esthetic reasons only are not covered.

Examples of use for esthetic purposes that are not covered include:

- Veneering or replacing an intact amalgam or discolored composite restoration
- Restoring a lesion or replacing a restoration when more conservative strategies, such as smoothing or polishing would achieve an acceptable result
- Closing a diastema
- Other anterior work that does not address caries or form and function.

Shallow, non-carious cervical lesions should be monitored or if sensitive, managed by use of non-restorative strategies. [Restoration](#) should be reserved for when lesions have a negative impact on the patient's quality of life and when there is sensitivity, poor esthetics, and food stagnation that cannot be managed through more conservative means. Retention of restorations of non-carious cervical lesions can be unpredictable so this should be reserved for when no alternative is successful.

Caries should be managed in as conservative a fashion as possible, with caries removal done according to the American Dental Association's (ADA)'s [Evidence-based clinical practice guideline on restorative treatments for caries lesions](#).

Non-cavitated caries can be managed without a surgical approach, meaning avoiding preparation and restoration. The Oral Health Program at the Rhode Island Department of Health is conducting a Cariology ECHO to increase knowledge of best practices. To view the video of the first session, click [HERE](#). To express interest in attending, sign up through our [Cariology ECHO Interest Form](#). For questions about the Cariology ECHO, or any of the information above, please contact Dr. Zwetchkenbaum at [Samuel.Zwetchkenbaum@health.ri.gov](mailto:Samuel.Zwetchkenbaum@health.ri.gov).

## Billing for Partial and Complete Dentures

Providers must use the date of delivery as the date of service when requesting payment for a partial or complete denture. Submission of a claim for payment indicates that all services on the claim have been completed or delivered. Therefore, claims for complete or partial dentures **must not** be filed until the date the appliances are delivered to the beneficiary. Medicaid payment may be recouped for claims filed using a date other than the delivery date.

**Note:** If the beneficiary's Medicaid eligibility expires **between** the final impression date and delivery date, the provider shall use either the final impression date or the last date of eligibility as the date of service for denture delivery. This exception is allowed **only** when the dentist has completed the final impression on a date for which the beneficiary is eligible **and** has actually delivered the denture(s). The delivery date **must** be recorded in the beneficiary's chart.

## **ADA Stretcher Compliance- NEMT Benefit**

### **Healthcare Providers to Comply with ADA Stretcher and Wheelchair Requirements for NEMT Benefit**

Under Title III of the Americans with Disabilities Act (ADA), healthcare providers must comply with the relevant physical access accommodations. Providers are required to make 'reasonable accommodations' to policies, practices, and procedures to avoid discriminating against an individual with a disability. EOHHS is in receipt of several complaints from contracted transportation providers (TP) regarding stretcher transportation issues at healthcare provider facilities.

EOHHS reminds healthcare providers that under its non-emergency medical transportation (NEMT) benefit, **transportation providers cannot leave an unattended stretcher at a provider/facility unless it is the member's personal mobility device or leave the transportation provider's stretcher at the facility.**

We thank you for your cooperation and attention to this important matter and kindly remind contracted network providers to comply with all ADA requirements, including wheelchair and stretcher transport for member's utilizing the NEMT benefit.



## Nursing Home Transition Program and Money Follows the Person

[The Nursing Home Transition Program and Money Follows the Person program \(NHTP\) can offer support to your facility, helping residents who are eligible for Medicaid return to the community, when appropriate.](#)

Referrals to the program can come from nursing home staff, residents, family, or others. On receiving a referral, the NHTP Transition Team provides information and support to develop a plan and facilitate the transition, including coordinating community services and supports, helping find housing, obtaining necessary household goods and furniture, and assisting with the move.

Transition services are available to individuals who are directly served through the RI Medicaid office and those who are served by a managed care organization.

Following a move, the Team maintains weekly contact with an individual for the first thirty days and establishes a care management plan for subsequent follow up.

To refer someone interested in discussing options for returning to the community, complete a referral form and fax it to (401) 462-4266. The form can be found on the Rhode Island Executive Office of Health and Human Services website via a link on the Nursing Home Transition Program webpage: <https://eohhs.ri.gov/Consumer/NursingHomeTransitionProgram.aspx>.

We welcome your questions and feedback and are happy to meet with your staff. Please contact us by email at [ohhs.occ@ohhs.ri.gov](mailto:ohhs.occ@ohhs.ri.gov), by telephone at (401) 462-6393 or individually using the information below.

### Contact Information

Karen Statser  
Money Follows the Person Program Director  
[Karen.statser@ohhs.ri.gov](mailto:Karen.statser@ohhs.ri.gov)  
(401) 462-2107

Robert Ethier  
Money Follows the Person Deputy Director  
[robert.ethier.ctr@ohhs.ri.gov](mailto:robert.ethier.ctr@ohhs.ri.gov)  
(401) 462-4312



## **Attention Community Supports Management (CSM) Users**

The Community Supports Management Website was designed to help users enter forms electronically. Users can enter the following forms on the CSM without a need to fax them over to the local DHS office.

Nursing Home Admission Slips

Nursing Home Discharge Slips

In order to gain access to the CSM Website, **all new users must fill out and submit a [CSM User ID](#) form** which can be found on the [www.eohhs.ri.gov](http://www.eohhs.ri.gov) website. Please email the completed form to [Nelson.Aguiar@gainwelltechnologies.com](mailto:Nelson.Aguiar@gainwelltechnologies.com).

Once the form is received, please allow 7-10 business days to process your request. The user will receive an email with their CSM User ID, a temporary password, and a link to the CSM with some basic instructions on logging in.

Please remember that passwords must be between six and eight alphanumeric characters in length, contain no special characters or spaces, cannot be all nines and expire every 90 days.

**For passwords that require Gainwell to reset them for you, please email [rixix-ticket-system@gainwelltechnologies.com](mailto:rixix-ticket-system@gainwelltechnologies.com) or call [1-844-718-0775](tel:1-844-718-0775).**

### **\*Important Reminder**

Please remember as a user of the Rhode Island Community Supports Management System (CSM), it is your agency's responsibility, upon someone leaving your workforce, to notify the State of Rhode Island Executive Office of Health and Human Services or Gainwell to revoke access to the CSM. Requests for termination of access must be sent on the CSM User Form, with the selection of "Delete" at the top of the form. Please send the form to [Nelson.Aguiar@gainwelltechnologies.com](mailto:Nelson.Aguiar@gainwelltechnologies.com) to have the worker's access to CSM removed. It is our shared responsibility to prevent unauthorized access to the CSM and to protect and safeguard the Personal Health Information of our Health & Human Services program enrollees.

## Attention Community Health Workers

If you're using a third-party vendor or clearing house to submit your claims, you will need to let them know that **CHW providers are atypical meaning they do not have an NPI or taxonomy**. It is important that you identify yourself as an atypical provider to your clearinghouse or third-party vendor.

Per mandates by CMS there are different billing requirements for atypical versus NPI providers. This impacts paper claims and 837 electronic submissions. CHWs will use their 7-character provider ID as the billing provider in the REF02 segment with the G2 qualifier, which is noted in the RI companion guide and captured below.

LOOP ID	2010BB PAYER NAME	
Segment	NM1 Payer Name	
Reference	Name	Rhode Island Requirements
NM103	Name Last Organization Name	Populate with 'RI Medicaid'.
NM108	Identification Code Qualifier	Populate with 'PI'.
NM109	Identification Code	Populate with the RI Medicaid EIN '056000522'.
Segment	REF Billing Provider Secondary Identification	
Reference	Name	Rhode Island Requirements
REF01	Reference Identification Qualifier	Populate with 'G2' for <b>atypical</b> providers. This field is required when submitting for an <b>Atypical</b> Billing provider. This field should only be populated if the Billing provider NPI was not submitted.
REF02	Payer Additional Identifier	Populate with 7-digit RI Medicaid Provider ID. This field is required when submitting for an <b>atypical</b> provider. If more than 7 characters are sent the claim will be rejected

### SFY 22 and SFY 23 HCBS Shift Differential Attestations Due

2021 R.I. Public Law 162 directed EOHHS to oversee a wage passthrough program related to home and community service (HCBS) shift differential payments. Shift differentials are paid between 3:00 PM and 7:00 AM on weekdays and all hours on weekends and State holidays (referred to as "off-shift") for Personal Care (S5125) and Combined Personal Care/Homemaker (S5125-UI) services.

Effective July 1, 2021 (SFY 2022), the existing shift differential (\$0.37) was increased by \$0.19 to \$0.56 per 15-minute unit of service. One hundred percent (100%) of the \$0.19 per 15-minute service unit (or \$0.76 per hour) increase must be passed through to the nursing assistant that rendered the service.

Employers must annually, on or before 10/31, submit to EOHHS an attestation affirming that all eligible employees received one-hundred percent (100%) of the increase in shift differential (\$0.76/hour) for all hours worked "off shift" during the preceding July 1 – June 30. (For SFY 23, the attestation period is 7/1/2022 through 6/30/2023). Employers must maintain payroll records that itemize the shift differential paid to eligible employees. Such payroll records shall indicate the shift differential, if any, that employees received, and shall demonstrate that all eligible employees received an increase of at least \$0.76/hour for all "off-shift" hours worked.

The SFY 23 Attestation is available on the EOHHS website: <https://eohhs.ri.gov/sfy-23-home-health-agencies-shift-differential-increase>

Providers who have not yet submitted the SFY 22 attestation may do so here: <https://eohhs.ri.gov/sfy-22-home-health-agencies-shift-differential-increase>

Questions regarding the attestations may be sent to Medicaid Finance at [OHHS.MedicaidFinance@ohhs.ri.gov](mailto:OHHS.MedicaidFinance@ohhs.ri.gov).

## Ambulatory Surgical Center (ASC) Reimbursement

Ambulatory Surgical Centers are reimbursed using a level system. There are currently 9 levels that each have a fee. CPT codes are assigned with one of the 9 levels. Reimbursement is 75% of the applicable reimbursement rate for that level (see table below).

ASC Level	Fee	ASC Percent	Provider Reimbursement
Level 1	\$340.00	75%	\$255.00
Level 2	\$455.00	75%	\$341.25
Level 3	\$520.00	75%	\$390.00
Level 4	\$643.00	75%	\$482.25
Level 5	\$731.00	75%	\$548.25
Level 6	\$840.00	75%	\$630.00
Level 7	\$1,015.00	75%	\$761.25
Level 8	\$989.00	75%	\$741.75
Level 9	\$1,366.00	75%	\$1,024.50

Please find a list of the current CPT codes and the assigned level on the [EOHHS website](#). Any CPT code not on the list is not covered when provided by an ASC and will not be reimbursed. There is no plan to modify this pricing at this time.

### **Attention Federally Qualified Health Centers For Rite Share Claims**

RI Medicaid will pay the difference between the total primary payment and the FQHC encounter rate for recipients enrolled in Rite Share.

FQHC's should be billing for the wrap-around payment and should not be billing for the copay, coinsurance and/or deductible.

To bill for the wrap-around payment, claims must be submitted on paper only. **Claims for recipients enrolled in Rite Share cannot be submitted electronically.** A valid EOB is required to process these claims. EOB's that indicate the primary payer's guidelines were not followed will be considered invalid and the claim cannot be processed for the wrap-around payment.

To ensure correct processing claims should be completed as:

**Rite Share (wrap-around payment only):**

- a. Bill the encounter code T1015 on detail #1 at your Encounter Rate
- b. Subsequent details are the actual procedure codes for the RI Medicaid covered services rendered during the encounter billed at \$0.00

**Indicate yes to other insurance and the appropriate Carrier Code for the primary payer must be indicated in field 9D of the claim form along with the payer name. Please see the CMS 1500 instructions on the EOHHS website for complete instructions.**

**Please see [Billing Tips For FQHCs](#) as an additional reference.**

Claims with need to be sent to the provider representative's attention indicating that the claim being submitted for processing that the primary payer is Rite Share. Please send these claims to the address below:

Gainwell Technologies  
P. O. Box 2010  
Warwick, RI 02887-2010

Please contact Andrea Rohrer, Provider Representative at [andrea.rohrer@gainwelltechnologies.com](mailto:andrea.rohrer@gainwelltechnologies.com) if you have questions.

## **Partner Advisory from the Rhode Island Executive Office of Health & Human Services Regarding Access to Mifepristone- 4/17/2023**

Under the leadership and direction of Governor Daniel McKee, the Rhode Island Executive Office of Health & Human Services (EOHHS) is committed to ensuring patients' access to Mifepristone as various national legal proceedings continue. Access to this medication remains legally protected in Rhode Island.

Mifepristone is a medication prescribed to people for the medical termination of pregnancy. This medication is safe and effective and has been authorized for use by the U.S. Food and Drug Administration (FDA) for more than 20 years.

EOHHS has taken the following actions to ensure Rhode Islanders have access to Mifepristone:

Communicated and required our three contracted Medicaid Managed Care Organizations, Neighborhood Health Plan of Rhode Island, UnitedHealthcare of New England and Tufts Health Public Plans, which currently serve one out of every three Rhode Islanders, continued access to Mifepristone under current rules and regulations allowed under the Medicaid Program;

Coordinated with the Rhode Island Department of Health (RIDOH), the Office of the Health Insurance Commissioner (OHIC) and HealthSource RI to provide information to other commercial and qualified health plans, doctors and other prescribers, and pharmacies; and

Shared important updates with community partners and advocates to ease concerns or confusion in light of various federal rulings about Mifepristone access. As of today, this access remains legal and allowable in Rhode Island.

“At EOHHS, we work every day to ensure that all Rhode Islanders have a voice, a choice and equity in the health and human services they and their families receive,” said EOHHS Acting Secretary Ana Novais. “I am proud to stand with the organizations and advocates who fight every day for reproductive rights—whether it be for this medication or for our Equity in Abortion Coverage proposal, as all people deserve a comprehensive array of reproductive services from our health system. **As of today, all Rhode Islanders have access to the same coverage, treatments, and care that they had before federal court rulings. Access to mifepristone is not impacted in Rhode Island.** We will continue to work with the Governor and our state's health and human services agencies to share information, ensure that access to Mifepristone and other essential treatment continues to be protected, and inform the public about any changes on this matter.”

## Pharmacy Spotlight



### **Attention Pharmacies**

Due to the restart of Medicaid Renewals, there may be instances where Medicaid members are losing coverage or experiencing gaps in coverage. Gaps in coverage could impact managed care enrollment. When presented with a managed care claim denial, please request the white anchor ID card from the member. The white anchor card contains the members fee-for-service ID which may be active during a managed care coverage gap.

### **RI AIDS Drug Assistance (ADAP) – Payor of Last Resort**

What does this mean? Simply, that all other prescription benefits must be billed before billing ADAP.

When a RI AIDS Drug Assistance (ADAP) patient presents a prescription for a pharmacist to fill, the pharmacist should ask the patient to provide all cards for private prescription programs, Medicare Part D or Medicaid.

All non-ADAP prescription drug programs will be the primary payor. If the drug is covered under the scope of primary payer's program, then RI ADAP will pay the co-pay. If the drug is not covered by the primary payer's program, **and** ADAP covers the drug, then ADAP will pay the claim.

If the primary payor denies the claim because the drug requires prior authorization, then a PA must be sought from the primary payor.

### **At-Home COVID-19 Test Kits Update**

RI EOHHS Fee-for-Service (FFS) Medicaid program allows enrolled pharmacy providers to process At-Home COVID Test Kits at point of service (i.e., at the pharmacy). As with any over-the-counter (OTC) product, coverage of the claim requires a prescription. In order to obtain an At-Home COVID-19 Test Kit, the beneficiary must request a prescription from their FFS Medicaid enrolled prescriber. The process to prescribe an At-Home COVID-19 Test Kit is the same as the process for other OTC product. Coverage for At-Home COVID-19 Test Kits is unchanged; this update is solely regarding the need for a prescription from beneficiaries' prescribers now that the RIDOH standing order is expired.

Medicaid Fee for Service beneficiaries are eligible to receive up to 5 at-home COVID-19 test per month, through September 2024.



## Pharmacy Spotlight cont.



### Meeting Schedule:

#### Pharmacy and Therapeutics Committee and Drug Utilization Review Board

The next meeting of the Pharmacy & Therapeutics Committee (P&T) is scheduled for:

**Date:** December 12th, 2023

**In Person Registration on site:**  
**7:30 AM**

**Meeting:** 8:00 AM

**Location:** Executive Office of Health and Human Services, Virk's Bldg., 3 West Road, Cranston, RI

[Click here for agenda](#)

The next meeting of the Drug Utilization Review (DUR) Board is scheduled for:

**Date:** December 12th, 2023

**In Person Registration on site:**  
**10:15 AM**

**Meeting:** 10:30 AM

**Location:** Executive Office of Health and Human Services, Virk's Bldg., 3 West Road, Cranston, RI  
om

[Click here for agenda](#)

### 2024 Meeting Dates:

April 9, 2024  
June 4, 2024  
September 10, 2024  
December 10, 2024

## Pharmacy Spotlight cont.



### **Assuring Access to Medications for Refugees or Members Who Do Not Have Their Identification Cards**

*Medicaid Pharmacy point of service (POS) claims can be processed using the Medicaid Identification (MID) number presented by the beneficiary. Once enrolled beneficiaries are sent a MID card via USPS delivery. Beneficiaries may need to fill a prescription before they receive their MID card. During this time, it is acceptable for the beneficiary; to provide the pharmacist with their MID written on a piece of paper, displayed on a mobile app or in the web portal. As you know a MID is unique to the beneficiary and when a POS claim is submitted both the first and last names submitted must match to the MID. If it does not match to the eligibility information in the claims processing system, the claim will be denied. The same process can be used should a beneficiary lose their card.*

## Rite Share Billing

### **Program Description**

Rite Share is Rhode Island's Premium Assistance Program that provides help paying for an employer's health insurance plan. The State will pay all or part of the cost for employee health insurance coverage.

### **Professional Billing**

#### **Rite Share Paper Submission**

RI Medicaid will usually pay the patient responsibility (coinsurance and/or deductible) portion indicated on the EOB of the primary payer of recipients enrolled in the Rite Share program. Payments are capped at \$500. When billing RI Medicaid for the patient responsibility portion of the services billed to the primary payer;

- There should be only one line of charges on the claim
- The charge on that detail should be the total amount of the coinsurance and/or deductible
- Total charges should equal those on detail one.
- No "other insurance" information should be reported on the claim
- No "prior payments" should be reported on the claim
- Primary payer EOB should be included with the claim
- HCPC code is X0701

#### **Rite Share-Electronic Submission**

Patient Responsibility (coinsurance and/or deductible) should be submitted using the actual procedure code for the services performed. Indicate yes to other insurance and enter Adjustment Codes, Group/Reason Codes as reported on the primary payers EOB. The PR codes will indicate the amount of the coinsurance and/or deductible.

### **Institutional Billing**

#### **Rite Share-Paper Submission**

RI Medicaid will usually pay the patient responsibility (copay, coinsurance and/or deductible) portion indicated on the EOB of the primary payer of recipients enrolled in the Rite Share program. Payments are capped at \$1000 and are paid at the Ratio of Cost to Charges (RCC) x total charges rate.

When billing RI Medicaid for the patient responsibility portion of the services billed to the primary payer;

- There should be only one line of charges on the claim
- The charge on that detail should be the total amount of the copay, coinsurance and/or deductible
- Total charges should equal those on detail one.
- No "other insurance" information should be reported on the claim
- No "prior payments" should be reported on the claim
- No primary payer EOB should be included with the claim
- All amounts are paid at the RCC x total charges
- TOB should be 994
- For Hospitals the Provider ID will be the Legacy ID not the NPI/Taxonomy

RI Medicaid may also consider for payment services that are non-covered by the primary carrier if these services are generally covered by Medicaid. **Note: Any denials by primary indicating non-compliance with policy are considered invalid and Medicaid will not consider these services for payment.**

## New - Fingerprinting Requirements for “High Risk” Providers and Owners

With the passage of the SFY23 budget and in accordance with Section 6401 of the Affordable Care Act, Medicaid enrollment. Requires a fingerprint-based criminal background check (FCBC) as part of new screening and enrollment requirements for all “high risk” providers and all persons with a 5% or greater direct or indirect ownership interest in such providers. The final rule for Section 6401 assigned risk levels for provider types that are recognized by Medicare. Rhode Island Medicaid adopted those risk levels and assigned risk levels for Medicaid-only provider types. Provider screening and enrollment requirements are based on the risk level for a particular provider type or provider.

Rhode Island Medicaid may rely on fingerprinting and background checks performed by Medicare (or another State Medicaid Agency) for an individual when it can be verified, and the provider is still in an approved status.

The following is a list of the provider types that have been classified as high risk.

### **High Risk Providers**

- ✦ New enrollees in the following provider types:
  - Durable Medical Equipment Providers (newly enrolling on or after July 1, 2018 only)
  - Home Health Agencies (newly enrolling on or after July 1, 2018 only)
- ✦ Federal regulations also require that any provider that meets one of the following criteria be classified as high risk:
  - Has had a payment suspension based on a credible allegation of fraud, waste, or abuse since July 1, 2018;
  - Excluded by OIG or another state Medicaid program within the past 10 years; or
  - Has a qualified overpayment and is enrolled or revalidated on or after July 1, 2018

### **Notification and Process**

Impacted providers will receive written notification from Rhode Island Medicaid that they and/or their owners are required to comply. Applicant Registration form will need to be uploaded to the Provider Portal within 30 days. That information will be entered into the Rhode Island Office of the Attorney General’s fingerprinting system by Rhode Island Medicaid.

A letter will then be generated and sent to the individuals to be fingerprinted that includes a unique ID number and instructs them to visit the Rhode Island Office of the Attorney General’s offices in Cranston, Rhode Island within 30 days. Providers must ensure that each of their qualifying owners do so within this timeframe.

Failure to have the fingerprints of each individual on the notification letter scanned within these time frames may result in denial of an enrollment application or termination of enrollment with Rhode Island Medicaid.

## New-Fingerprinting Requirements for “High Risk” Providers and Owners

In addition, if providers or their owners are found to have been convicted of any the legislative disqualifying felonies under the National Criminal Background Check Program (NBCP) and/or convicted of a criminal offense related to that person's involvement in any program under Medicare, Medicaid, or the title XX services program since the inception of those programs, Rhode Island Medicaid may deny their enrollment application or terminate their enrollment. To avoid a denial or termination, providers may be required to remove any owners who fail to have their fingerprints scanned within 30 days, or are found to have been convicted of any of the previously mention offences.

### **Background Check Results**

The results of your National Background Check (NBC) will be provided directly to Rhode Island Medicaid, where you will receive a qualified or unqualified decision. An unqualified decision is reached when one of the nineteen felonies are found during the background check, if you receive an unqualified decision, you are entitled to reach out to the Attorney General's office for detailed information and appeal the decision.

Providers/Owners that receive an unqualified decision will not be allowed to participate in Rhode Island Medicaid.

## Nursing Facility Annual Wage Pass Through Certifications Due

### **Nursing Facility Annual Wage Pass Through Certifications Due**

Pursuant to [Rhode Island General Law § 40-8-19](#), nursing facilities are required to pass through to direct care workers 80% of any rate increase to the direct care, indirect care, and other direct care components of the Medicaid nursing facility payment received between 10/1/2022 and 9/30/2023. Current law also requires that the Executive Office of Health and Human Services collect certification forms from nursing facilities attesting to compliance with the required wage pass through. All certification forms must be submitted via an on-line portal. The portal is available on the EOHHS website: <https://eohhs.ri.gov/providers-partners/provider-directories/nursing-homes>, under the “Minimum Staffing Compliance Information” section. The deadline to submit the FFY 2023 (10/1/2022 through 9/30/2023) attestation is **12/31/2023**.

Required information can be submitted in three ways:

1. Upload an Excel file using the Excel template available in the portal. **No other Excel files will be accepted.**
2. Upload copies of collective bargaining agreements, if applicable.
3. Manual entry of employee information

EOHHS recommends that facilities utilize options one and two as these will lessen the amount of time it takes to complete the certification.

If you have questions, do not hesitate to reach out to the Medicaid Finance Team via email ([OHHS.MedicaidFinance@ohhs.ri.gov](mailto:OHHS.MedicaidFinance@ohhs.ri.gov)).

**PAYMENT ERROR RATE MEASUREMENT PROGRAM (PERM)**  
**INITIAL MEDICAL RECORDS REQUESTS**

CMS PERM Review Contractor, NCI Information Systems, Inc. continues to review randomly selected samples of claims to request medical records for. Additional (First, Second, Third/Final Notice of Non-Response) medical records requests are mailed to providers.

If you receive one of these requests, please follow the instructions for submission. This request, as pictured below, is a legitimate request from a CMS contractor. Failure to submit medical records could lead to claim recoupment.

Date: [RequestDate]

Reference ID: [PERM ID]

OMB Control Number: [OMB#]

NPI: [NPI#]

**Request Type & Purpose: Additional Documentation Request (First Additional Documentation Request)**

**Subject: Additional Documentation – This is not a duplicate request**

*To request a copy of this letter in Spanish, please contact the PERM Customer Service Department at 800-393-3068. Once a Spanish-language letter is requested, all future correspondence for this specific PERM ID will continue in Spanish.*

*Para solicitar una copia de esta carta en Español, por favor de contactar al Departamento de Servicio al Cliente de PERM al 800-393-3068. Una vez que la carta en Español sea solicitada, toda correspondencia futura especifica a este identificación PERM será continuada en Español.*

Dear Medicaid and/or CHIP Provider:

The Centers for Medicare & Medicaid Services (CMS), in partnership with the states, is measuring improper payments in Medicaid/CHIP under the Payment Error Rate Measurement (PERM)<sup>1</sup> program.

**Reason for Selection:** A claim submitted by or on behalf of you/your organization has been randomly selected for review under this program. The review will be completed by CMS' review contractor, NCI Information Systems, Inc.

**Action: Send Additional Documentation:** A request for the medical/supporting record was sent to you on xx/xx/xxxx for the beneficiary listed on the enclosed Claim Summary. Thank you for your response to the request. It has been determined by the reviewer, however, that additional documentation is needed to complete the review of this claim. **Your cooperation in submitting the additional documentation to us within fourteen (14) days is essential to ensure that the claim is accurately reviewed to determine proper payment.** Federal regulations require that you provide the documentation to support claims for Medicaid/CHIP services upon request<sup>2</sup>. **Providing medical records for Medicaid/CHIP patients does not violate the Health Insurance Portability and Accountability Act (HIPAA). Patient authorization IS NOT REQUIRED to provide medical records in response to this request.** CMS and its contractors will remain in compliance with the Privacy Act and regulations.

**When:** [MedrecDueDate]

Please provide the requested documentation by [MedrecDueDate]. A response is still required by [MedrecDueDate] even if you are unable to locate the requested information.

**Consequences:** If you fail to deliver the requested additional documentation or contact us by [MedrecDueDate], the claim will be cited as an erroneous payment and your state agency may pursue recovery of payment for this claim from you.

### State FY 2024 Claims Payment and Processing Schedule

MONTH	LTC CLAIMS Due at Noon	EMC CLAIMS Due by 5:00PM	EFT PAYMENT
July	7/06/2023	7/07/2023	7/14/2023
		7/21/2023	7/28/2023
August		8/4/2023	8/11/2023
	8/10/2023	8/11/2023	8/18/2023
		8/25/2023	9/01/2023
September			
	9/07/2023	9/08/2023	9/15/2023
		9/22/2023	9/29/2023
October			
	10/05/2023	10/06/2023	10/13/2023
		10/20/2023	10/27/2023
November			
		11/03/2023	11/10/2023
	11/09/2023	11/10/2023	11/17/2023
		11/24/2023	12/01/2023
December			
	12/07/2023	12/08/2023	12/15/2023
		12/22/2023	12/29/2023
January			
		1/05/2024	1/12/2024
	1/11/2024	1/12/2024	1/19/2024
		1/26/2024	2/02/2024
February			
	2/08/2024	2/09/2024	2/16/2024
		2/23/2024	3/01/2024
March			
	3/07/2024	3/08/2024	3/15/2024
		3/22/2024	3/29/2024
April			
	4/04/2024	4/05/2024	4/12/2024
		04/19/2024	04/26/2024
May			
		5/03/2024	5/10/2024
	5/09/2024	5/10/2024	5/17/2024
		5/24/2024	5/31/2024
June			
	6/06/2024	6/07/2024	6/14/2024
		6/21/2024	6/28/2024
July			
		7/05/2024	7/12/2024
	7/11/2024	7/12/2024	7/19/2024
		7/26/2024	8/02/2024

View the SFY 2024 Payment and Processing Schedule on the EOHHS website

[Payment And Processing Schedule | Executive Office of Health and Human Services \(ri.gov\)](#)



Keep up to date with all provider news and updates on the EOHHS website:

[Provider News](#)

[Provider Updates](#)

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### Provider Enrollment Application Fee

As of January 1, 2024 the application fee to enroll as a Medicaid provider is \$709.00

*See more information regarding providers who may be subject to application fees [here](#).*



## Notable Dates in January

**January 1st — New Years Day**

**January 4th — National Spaghetti Day**

**January 15th — Martin Luther King Jr. Day**

